

WESTCHESTER JOINT WATER WORKS
Board of Trustees Meeting
Tuesday, November 25, 2014 at 4:00 p.m.

The meeting was called to order at 4:11 p.m. with the following members present:

- Trustees Ron Belmont, Norman Rosenblum and Nancy Seligson
- Paul Noto, Esq.
- Anthony Conetta, Manager
- David Birdsall, Business Director

Approval of Minutes

Trustee Seligson made a motion to approve the minutes for the November 10, 2014 Board meeting.

Trustee Rosenblum seconded the motion, all in favor:

Trustee Belmont	"aye"
Trustee Rosenblum	"aye"
Trustee Seligson	"aye"

Financial Reports and Approvals

The Manager reviewed with the Board the current bank balances and claims to be approved. After review, Trustee Rosenblum made a motion to approve the 89 claims in the amount of \$2,587,754. Trustee Belmont seconded the motion, all in favor:

Trustee Belmont	"aye"
Trustee Rosenblum	"aye"
Trustee Seligson	"aye"

The Manager reviewed the preliminary 2014 budget, capital projects and general administration with the Board members. The estimated cost for the Toni Lane/Sylvan Lane emergency water main replacement was discussed. After discussion Trustee Rosenblum made a motion to approve Toni Lane/Sylvan Lane as a local capital project for the Village of Mamaroneck. Trustee Belmont seconded the motion, all in favor:

Trustee Belmont	"aye"
Trustee Rosenblum	"aye"
Trustee Seligson	"aye"

The Manager discussed the current listing of overdue customer accounts.

Operations Status Reports

The Manager reported on the following regarding various WJWW operations items:

- a. The year-to-date water production through the end of October 2014 was 4.199 billion gallons compared to 4.095 billion gallons through the end of October 2013 (an increase of 2.5%).

- b. Water Main Repairs and Facilities Improvements:

VOM:

- Repaired water main break on Toni Ln. and replaced leaking blow-off valve. Additional water main to be replaced on Toni Ln. and Sylvan Ln.

TOM:

- Repaired leaking service line on Byron Ln.
- Repaired water main break on Cabot Rd.
- Repaired damaged service line on South Dr.
- Replaced multiple non-functional valves on Murray Ave in advance of county repaving of roadway.

- c. Hydrant Flushing

- Hydrant flushing was completed November 19, 2014.
- There were few complaints received related to discolored water.

- d. Storage Tank Rehabilitation/Repairs:

- Park Lane #1: Tank is expected to be back in service by end of November. The remaining exterior work will begin in Spring 2015.
- Engineering work is in progress for Park Lane Booster Station.
- Engineering assessment is in progress for the Park Lane tank site and drainage improvements.
- Woodside Tank: Town of Harrison Board approved the full rehab of the water storage tank on September 18th. WCDOH has approved the full rehabilitation of the tank. Bid notice is being advertised.

- e. Meter Reading and Billing Status:

- VOM billing (4,000 +/- accounts) has been completed.
- Meter reading for TOM (3,000 +/- to begin December 1st).

f. NYCDEP Water Demand Management:

- WJWW staff has provided additional data and information to the demand management consultant. A meeting with the NYCDEP demand management consultant was held on October 22nd to further review data and develop a preliminary plan outline.
- WJWW will provide additional information on it's large volume customers, service area population growth and unmetered water use (i.e. hydrant flushing).
- NYCDEP consultant will provide a draft demand management plan in December.

h. USEPA Grant Status

- The grant has been closed out.

i. NYSDWSRF Grant/Zero Percent Interest Loan

- WJWW pre-application for the standby generator has been approved.
- We are in the process of preparing the application which is due December 1st.
- WJWW is coordinating with the three member municipalities for bond resolutions, approvals and other additional documentation that is required by NYS Environmental Facilities Corp.
- There is a need for an Intermunicipal Agreement with the three member municipalities.

UV Alternative Status to Rye Lake Source

- a. WJWW engineers are moving forward with the preparation of the conceptual design plan.
- b. WJWW sent progress update to NYSDOH.
- c. Supplemental information/schedules were also provided to NYSDOH.
- d. A teleconference with NYSDOH was held on November 7th.
- e. WJWW has met with the Town of Greenburgh and the City of White Plains to discuss the project scope and opportunities for shared efforts. There will be a need to focus on Intermunicipal Agreements with the Town of Greenburgh and the City of White Plains.

Date of Next Meeting

The Board meetings for December are as follows:

Tuesday, December 9, 2014 at 4:00 p.m.
Tuesday, December 23, 2014 at 4:00 p.m.

Executive Session

At 5:08 p.m., Trustee Seligson made a motion to go into Executive Session to discuss personnel history of a particular person. Trustee Rosenblum seconded the motion, all in favor: "aye".

At 5:21 p.m., Trustee Rosenblum made a motion to leave Executive Session and return to the regular meeting. Trustee Seligson seconded the motion, all in favor: "aye".

During Executive session the following items were discussed:

- Trustee Rosenblum made a motion to appoint Thomas Brann on a probationary basis to the title of Chief Water Treatment Plant Operator I-B, effective November 26th. Trustee Seligson seconded the motion all in favor:

Trustee Belmont	"aye"
Trustee Rosenblum	"aye"
Trustee Seligson	"aye"
- The Board agreed to swap Election Day 2015 for January 2, 2015. Trustee Rosenblum made a motion to approve the swap. Trustee Seligson seconded the motion, all in favor:

Trustee Belmont	"aye"
Trustee Rosenblum	"aye"
Trustee Seligson	"aye"

With no further business to discuss, Trustee Rosenblum made a motion to adjourn the meeting. Trustee Seligson seconded the motion, all in favor: "aye". The meeting adjourned at 5:26 p.m.