

WESTCHESTER JOINT WATER WORKS
Board of Trustees Meeting
Tuesday, October 14, 2014 at 4:00 p.m.

The meeting was called to order at 4:02 p.m. with the following members present:

- Trustees Ron Belmont and Norman Rosenblum
- Town of Mamaroneck Deputy Supervisor Ernie Odierna
- Paul Noto, Esq.
- David Birdsall, Business Director

Absent:

- Trustee Nancy Seligson
- Anthony Conetta, Manager

Approval of Minutes

Trustee Rosenblum made a motion to approve the minutes for the September 23, 2014 Board meeting. TOM Deputy Supv. Odierna seconded the motion, all in favor:

Trustee Rosenblum “aye”

TOM Deputy Supv. Odierna “aye”

Trustee Belmont joined the meeting at 4:10 p.m.

Financial Reports and Approvals

The Business Director reviewed with the Board the current bank balances and claims to be approved. He also discussed the New York City water bills.

After review, Trustee Rosenblum made a motion to approve the 135 claims in the amount of \$1,907,075. TOM Deputy Supv. Odierna seconded the motion, all in favor:

Trustee Belmont “aye”

Trustee Rosenblum “aye”

TOM Deputy Supv. Odierna “aye”

The Business Director reviewed the preliminary 2014 budget, capital projects and general administration. He reviewed the IRS Section 125 Plan option and the implementation of this plan. The Board members agreed to discuss further at the next meeting.

The Business Director discussed the need for emergency standby generators and the necessary requirements such as bonding and Board resolutions from the three member municipalities since this will be a joint project.

After discussion, Trustee Rosenblum made a motion to approve the modular emergency standby generators as a joint capital project in the amount of \$600,000. TOM Deputy Supv. Odierna seconded the motion, all in favor:

Trustee Belmont	"aye"
Trustee Rosenblum	"aye"
TOM Deputy Supv. Odierna	"aye"

The Business Director also discussed the need to have a resolution for the NYSDWSRF grant/loan application for funding. After discussion, Trustee Rosenblum made a motion to approve the resolution for the NYSDWSRF Grant/Loan application. Trustee Belmont seconded the motion, all in favor:

Trustee Belmont	"aye"
Trustee Rosenblum	"aye"
TOM Deputy Supv. Odierna	"aye"

The Business Director then discussed the current listing of customer accounts that are over 60 days past due and the Board members agreed to table the approval of WJWW insurance renewal to the next Board meeting.

Operations Status Reports

The Business Director reported on the following regarding various WJWW operations items:

a. The year-to-date water production through the end of September 2014 was 3.810 billion gallons compared to 3.689 billion gallons through the end of September 2013 (an increase of 3.3%).

b. Water Main Repairs and Facilities Improvements:

VOM:

- Removed and plugged old service connection on Stanley Ave.
- Replaced service connection on Barry Ave.

TOM:

- Repaired service connection leak on Senate Pl.
- Removed and plugged old service connection on Weaver St.
- Repaired water main break on Harrison Dr.

TOH:

- Made new water main tap on Oakland Ave.
- Made two new taps on Gainsborg Ave.
- Replaced meter in vault at Post Office on 1000 Westchester Ave.
- Repaired water main break on White St. and installed a fire hydrant.

c. Shut Off of Seasonal Accounts:

- Seasonal turn-offs have begun and are expected to be completed by early-November.
- The Business Director also updated the Board on status of backflow prevention devices.

d. Storage Tank Rehabilitation/Repairs:

- Park Lane #1: The exterior work is in progress and is expected to be completed by early-November.
- Engineering work is in progress for Park Lane Booster Station.
- Engineering assessment is in progress for the Park Lane tank site and drainage improvements.
- Woodside Tank: Town of Harrison Board approved the full rehab of the water storage tank on September 18th. WCDOH has approved the full rehabilitation of the tank.
- GHD submitted an amendment to the Woodside Tank engineering scope. After review, Trustee Rosenblum made a motion to approve the amendment in the amount of \$5,500. Trustee Belmont seconded the motion, all in favor:
Trustee Belmont "aye"
Trustee Rosenblum "aye"
TOM Deputy Supv. Odierna "aye"

e. Meter Reading and Billing Status:

- TOH meter reading (7,000 +/- accounts) has been completed.
- Billing is expected to be completed mid-October.

f. NYCDEP Water Demand Management: WJWW staff has provided additional data and information to the demand management consultant. A meeting with the NYCDEP demand management consultant is scheduled for October 22nd to further review data and develop a preliminary plan outline.

g. SCADA System Maintenance Contract with Woodard & Curran: After review, Trustee Rosenblum made a motion to approve the contact. TOM Deputy Supv. Odierna seconded the motion, all in favor:
Trustee Belmont "aye"
Trustee Rosenblum "aye"
TOM Deputy Supv. Odierna "aye"

h. 2014 Union Elections were held on October 8th. The Business Director informed the Board on the results of the election.

UV Alternative Status to Rye Lake Source

- a. WJWW engineers are currently evaluating options for alternate water sources to the Rye Lake source both using Shaft 20 and Shaft 22.
- b. WJWW is coordinating with NYCDEP and the Town of Greenburgh on technical aspects of using Shaft 20 of the Delaware Aqueduct.
- c. The conceptual design engineering activities are moving forward. The next conference call with the consultants is scheduled for October 15th.

Date of Next Meeting

The next Board meeting is scheduled for Tuesday, October 28, 2014 at 4:00 p.m.

With no further business to discuss, Trustee Rosenblum made a motion to adjourn the meeting. TOM Deputy Supv. Odierna seconded the motion, all in favor: "aye". The meeting adjourned at 4:46 p.m.