

WESTCHESTER JOINT WATER WORKS
Board of Trustees Meeting
Tuesday, October 28, 2014 at 4:00 p.m.

The meeting was called to order at 4:04 p.m. with the following members present:

- Trustees Ron Belmont, Norman Rosenblum and Nancy Seligson
- Paul Noto, Esq.
- Anthony Conetta, Manager
- David Birdsall, Business Director

Approval of Minutes

Trustee Rosenblum made a motion to approve the minutes for the October 14, 2014 Board meeting. Trustee Belmont seconded the motion, all in favor:

Trustee Belmont	"aye"
Trustee Rosenblum	"aye"

Financial Reports and Approvals

The Manager reviewed with the Board the current bank balances and claims to be approved. After review, Trustee Rosenblum made a motion to approve the 129 claims in the amount of \$2,067,135. Trustee Belmont seconded the motion, all in favor:

Trustee Belmont	"aye"
Trustee Rosenblum	"aye"

The Manager reviewed the preliminary 2014 budget, capital projects and general administration with the Board members.

The Manager informed the Board of the distributions to be approved for three member municipalities: Village of Mamaroneck-\$617,693.75; Town of Mamaroneck-\$242,295 and T/V of Harrison-\$685,876.

Trustee Rosenblum made a motion to approve the final distribution payments to the three member municipalities. Trustee Belmont seconded the motion, all in favor:

Trustee Belmont	"aye"
Trustee Rosenblum	"aye"

Trustee Seligson joined the meeting.

The Manager discussed the current listing of overdue customer accounts. He also reviewed the Town of Harrison Tax Levy. After review, Trustee Seligson made a motion to approve the Town of Harrison tax levy. Trustee Rosenblum seconded the motion, all in favor:

Trustee Belmont	"aye"
Trustee Rosenblum	"aye"
Trustee Seligson	"aye"

The Manager reviewed the insurance renewal submitted by A.J. Gallagher. After review, Trustee Rosenblum made a motion to award the insurance renewal in the amount of \$178,010. Trustee Belmont seconded the motion, all in favor:

Trustee Belmont	“aye”
Trustee Rosenblum	“aye”
Trustee Seligson	“recuse” (relative works at A.J. Gallagher)

Operations Status Reports

The Manager reported on the following regarding various WJWW operations items:

- a. The year-to-date water production through the end of September 2014 was 3.810 billion gallons compared to 3.689 billion gallons through the end of September 2013 (an increase of 3.3%).

- b. Water Main Repairs and Facilities Improvements:

TOM:

- Repaired break on 10” water main on Harrison Dr., replaced two broken water main valves and replaced fire hydrant.
- Repaired break on 4” water main on Leatherstocking La.

TOH:

- Uncovered and repaired/replaced water main valves paved over by NYSDOT contractor on Purchase St.
- Made a new 1 ½” tap, installed new service connection and plugged old service line connection on Sunny Ridge Rd.

- c. Shut Off of Seasonal Accounts:

- WJWW has completed turn-offs of seasonal irrigation accounts.

- d. Hydrant Flushing

- Hydrant flushing began the first week of November and it will be performed 24/7.
- Hydrant flushing is expected to be completed by November 21st, one week before the Thanksgiving holiday.

- e. Storage Tank Rehabilitation/Repairs:

- Park Lane #1: The exterior work is in progress and is expected to be completed by mid-November.
- Engineering work is in progress for Park Lane Booster Station.
- Engineering assessment is in progress for the Park Lane tank site and drainage improvements.
- Woodside Tank: Town of Harrison Board approved the full rehab of the water storage tank on September 18th. WCDOH has approved the full rehabilitation of the tank. Bid notice is being advertised in The Journal News.

f. Meter Reading and Billing Status:

- TOH billing (7,000 +/- accounts) has been completed.
- Meter reading for VOM (4,000 +/-) is scheduled to begin the first week of November.

g. NYCDEP Water Demand Management:

- WJWW staff has provided additional data and information to the demand management consultant. A meeting with the NYCDEP demand management consultant was held on October 22nd to further review data and develop a preliminary plan outline.
- WJWW will provide additional information on its large volume customers, service area population growth and unmetered water use (i.e. hydrant flushing).
- NYCDEP consultant will provide a draft demand management plan in December.

h. Westchester County Department of Health

- Received WCDOH 2014 Sanitary Survey letter dated September 21st.
- WJWW has addressed WCDOH's comments.

UV Alternative Status to Rye Lake Source

- a. WJWW engineers are currently evaluating options for alternate water sources to the Rye Lake source both using Shaft 20 and Shaft 22.
- b. WJWW is coordinating with NYCDEP and the Town of Greenburgh on technical aspects of using Shaft 20 of the Delaware Aqueduct.
- c. The conceptual design engineering activities are moving forward. There was a conference call with the consultants on October 28th.

Date of Next Meeting

The Board meeting schedule for November is as follows:

- Monday, November 10, 2014 at 3:30 p.m.
- Tuesday, November 25, 2014 at 4:00 p.m.

Executive Session

At 4:50 p.m., Trustee Rosenblum made a motion to go into Executive Session to discuss litigation and legal counsel. Trustee Belmont seconded the motion, all in favor: "aye".

At 5:15 p.m., Trustee Rosenblum made a motion to leave Executive Session and return to the regular meeting. Trustee Seligson seconded the motion, all in favor: "aye".

During Executive session, Trustee Rosenblum made a motion to retain Michael Ingham, Esq. from Carman , Callahan & Ingham , LLP on a contingency basis. Trustee Belmont seconded the motion, all in favor:

Trustee Belmont	"aye"
Trustee Rosenblum	"aye"
Trustee Seligson	"aye"

With no further business to discuss, Trustee Rosenblum made a motion to adjourn the meeting. Trustee Belmont seconded the motion, all in favor: "aye". The meeting adjourned at 5:26 p.m.