

WESTCHESTER JOINT WATER WORKS

Board of Trustees Meeting

Tuesday, September 9, 2014 at 4:00 p.m.

The meeting was called to order at 4:12 p.m. with the following members present:

- Trustees Ron Belmont, Norman Rosenblum and Nancy Seligson
- Paul Noto, Esq.
- Anthony Conetta, Manager
- David Birdsall, Business Director

Approval of Minutes

Trustee Rosenblum made a motion to approve the minutes for the August 26, 2014 Board meeting.

Trustee Belmont seconded the motion, all in favor:

Trustee Belmont	"aye"
Trustee Rosenblum	"aye"
Trustee Seligson	"aye"

Financial Reports and Approvals

The Manager reviewed with the Board the current bank balances and claims to be approved. Trustee Seligson made a motion to approve the 158 claims in the amount of \$323,869. Trustee Rosenblum seconded the motion, all in favor:

Trustee Belmont	"aye"
Trustee Rosenblum	"aye"
Trustee Seligson	"aye"

The Manager and Board discussed the Village of Mamaroneck water rate increase.

The Manager reviewed the preliminary 2014 budget, capital projects and general administration.

The Manager then discussed the current listing of customer accounts that are over 60 days past due. The Manager advised the Board that the next tax levy will be for the Town of Harrison.

Operations Status Reports

The Manager reported on the following regarding various WJWW operations items:

- a. The year-to-date water production through the end of August 2014 was 3.295 billion gallons compared to 3.194 billion gallons through the end of August 2013 (an increase of 3.2%).

b. Water Main Repairs and Facilities Improvements:

VOM:

- Repaired 6" water main break at intersection of Fenimore Rd. and Hoyt Ave.

TOM:

- Repaired hydrant on Fenimore Rd.

TOH:

- Replaced damaged service connection on Preston Ave.
- Replaced leaking service connection on Webster Ave.
- Repaired hydrant at Westchester Country Club.
- Installed new water service connection on Rose Ave.

c. Storage Tank Rehabilitation/Repairs:

- Park Lane #1: Tank has been drained to prepare it for exterior work. The Manager discussed the timeframe for these repairs and an anticipated completion date.
- Park Lane Tank site and drainage improvements are currently being assessed by WJWW engineers.
- Woodside Tank: WCDOH has approved the full rehabilitation of the tank. GHD has updated cost estimates and is currently preparing bid documents. After discussing the bidding process and approvals, Trustee Rosenblum made a motion to approve the Woodside Tank rehab. Trustee Seligson seconded the motion, all in favor:

Trustee Belmont	"aye"
Trustee Rosenblum	"aye"
Trustee Seligson	"aye"

d. Meter Reading and Billing Status:

- TOM meter reading (3000 +/- accounts) began the first week of September.
- Billing expected to be completed by mid-September.

e. NYCDEP Water Demand Management: WJWW staff has provided some documentation to the demand management consultant. WJWW staff is still compiling additional information that was requested. The next teleconference is scheduled for September 10th.

f. SCADA System Maintenance Contract with Woodard & Curran: The Manager and Board agreed to table this item until a future Board meeting.

UV Alternative Status to Rye Lake Source

- a. WJWW engineers are currently evaluating options for alternate water sources to the Rye Lake source both using Shaft 20 and Shaft 22.
- b. WJWW is coordinating with NYCDEP technical aspects of using Shaft 20 of the Delaware Aqueduct.
- c. WJWW is also discussing with UWW the alternative to the Rye Lake source.
- d. The conceptual design engineering activities are moving forward. There was a progress teleconference this morning and the Manager discussed some preliminary concepts being looked at.

Date of Next Meeting

The next Board meeting is scheduled for Tuesday, September 23, 2014 at 4:00 p.m. The Board agreed to meet on October 14, 2014 at 4:00 p.m. and October 28, 2014 at 4:00 p.m.

Executive Session

At 4:48 p.m., Trustee Rosenblum made a motion to go into Executive Session to discuss personnel history of a particular person. Trustee Seligson seconded the motion, all in favor: "aye".

At 5:18 p.m., Trustee Rosenblum made a motion to leave Executive Session and return to the regular meeting. Trustee Belmont seconded the motion, all in favor "aye".

During Executive Session, Trustee Rosenblum made a motion to appoint Philip Carino and Alfonso Magnotta from Laborers to the title of Water Maintenance Worker Grade II on a probationary basis. Trustee Seligson seconded the motion, all in favor:

Trustee Belmont	"aye"
Trustee Rosenblum	"aye"
Trustee Seligson	"aye"

With no further business to discuss, Trustee Rosenblum made a motion to adjourn the meeting. Trustee Seligson seconded the motion, all in favor: "aye". The meeting adjourned at 5:23 p.m.