

WESTCHESTER JOINT WATER WORKS
Board of Trustees Meeting
Tuesday, April 23, 2013 at 4:00 p.m.

The meeting was called to order at 4:10 p.m. with the following members present:

- Trustees Ronald Belmont, Norman Rosenblum and Nancy Seligson
- Paul Noto, Esq.
- Anthony Conetta, Manager
- David Birdsall, Business Director

Approval of Minutes

Trustee Seligson made a motion to approve the minutes for the April 9, 2013 Board meeting. Trustee Belmont seconded the motion, all in favor:

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| Trustee Belmont | "aye" |
| Trustee Rosenblum | "aye" |
| Trustee Seligson | "aye" |

Financial Reports and Approvals

The Manager reviewed the current bank balances with the Board and he then reviewed the 84 claims to be approved with the Board. Trustee Belmont made a motion to approve the claims in the amount of \$338,863. Trustee Seligson seconded the motion, all in favor:

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| Trustee Belmont | "aye" |
| Trustee Rosenblum | "aye" |
| Trustee Seligson | "aye" |

The Manager reported on the preliminary 2013 budget and capital projects. He also reviewed the status of the 2012 disbursement schedule.

The Manager reviewed the current listing of customer accounts 60+ days overdue.

Operations Status Reports

The Manager presented the following highlights regarding WJWW operations:

- a. Year-to-date water production through the end of March 2013 was 876 MG which is a 1% decrease compared to year-to-date through the end of March 2012.
- b. Water Main repairs: VOM, Waverly Ave. repair – WJWW is finishing the repair and is preparing for disinfection of the main. In order to improve conditions and have flexibility in making future repairs, 8 valves are being replaced.

- c. Seasonal Hydrant Flushing: Second phase of hydrant flushing has been completed except for downtown Village of Mamaroneck and Greenhaven sections of Rye which are scheduled to be performed the week of April 22, 2013.
- d. Rye Lake Pump Station Intake Repairs: Repair work has been completed and subsequent repairs are needed. The Manager reviewed the letter from Hazen and Sawyer with the recommended repairs.
- e. Replacement/improvement of the Rye Lake Chlorinator Units: The chlorine analyzer has been repaired - Hazen & Sawyer are preparing plans & specs for the replacement of the chlorinator units.
- f. Storage Tank Rehabilitation/Repair Engineering Work: WJWW is awaiting WCDOH approval for plans & specs for the full rehab of Park Lane #1 tank. As per WCDOH feedback, the interim repairs on five other tanks do not require WCDOH approval. Therefore, WJWW will proceed to bidding.
- g. Meter Reading and Billing Status: The Manager reported meter reading in TOH has been completed and bills are expected to go out to customers by April 25th.
- h. WCDOH 2013 Sanitary Survey: 2013 Sanitary Survey was performed March 26th and March 27th. The Manager reported that WJWW received positive feedback from WCDOH regarding WJWW's management of its water system.
- i. Expanded WJWW Security & Surveillance Measures: As per WJWW's most recent Vulnerability Assessment, there is a need for expanded security and video surveillance at all WJWW facilities and systems.

County UV Alternative Status

The Manager reported that the County has begun the design of the meter chamber and has issued an RFP for engineering services for the design of the pump station and transmission main. The County has identified a construction completion date of September 2016. WJWW's construction completion date for its pump station at Kensico Plaza and transmission main to Park Lane must also be September 2016. The Manager will be asking its 3 part engineering team to update the Basis of Design Report and project schedule so that it can be submitted to NYSDOH.

Date of Next Meeting

The next Board meeting is scheduled for Tuesday, May 7, 2013 at 4:00 p.m.

Executive Session

At 4:55 p.m., Trustee Rosenblum made a motion to go into Executive Session to discuss personnel history of a particular person. Trustee Belmont seconded the motion, all in favor: "aye"

At 5:05 p.m., Trustee Rosenblum made a motion to leave Executive Session and return to the regular scheduled meeting. Trustee Seligson seconded the motion, all in favor: "aye".

Trustee Rosenblum made a motion to provisionally appoint Stephen Bisceglia to the title of Water Maintenance Worker Grade II. Trustee Belmont seconded the motion, all in favor:

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|-------------------|-------|
| Trustee Belmont | "aye" |
| Trustee Rosenblum | "aye" |
| Trustee Seligson | "aye" |

With no further business to discuss, Trustee Rosenblum made a motion to adjourn the meeting. Trustee Seligson seconded the motion, all in favor: "aye". The meeting adjourned at 5:10 p.m.