

WESTCHESTER JOINT WATER WORKS
Board of Trustees Meeting
Tuesday, December 10, 2013 at 4:00 p.m.

The meeting was called to order at 4:08 p.m. with the following members present:

- Trustees Ron Belmont, Norman Rosenblum and Nancy Seligson
- Paul Noto, Esq.
- Anthony Conetta, Manager
- David Birdsall, Business Director

Approval of Minutes

Trustee Seligson made a motion to approve the minutes for the November 26, 2013 Board meeting. Trustee Rosenblum seconded the motion, all in favor:

Trustee Belmont	“aye”
Trustee Rosenblum	“aye”
Trustee Seligson	“aye”

Financial Reports and Approvals

The Manager reviewed the current bank balances with the Board and he then reviewed 145 claims to be approved with the Board. Trustee Seligson made a motion to approve the claims in the amount of \$679,652. Trustee Rosenblum seconded the motion, all in favor:

Trustee Belmont	“aye”
Trustee Rosenblum	“aye”
Trustee Seligson	“aye”

The Manager reviewed the final 2013 budget with the Board and informed the Board that the preliminary 2104 budget and capital projects is currently being prepared. He also discussed the potential to provide information for sewer use fees through upgrade of Town of Mamaroneck meters.

The Manager reviewed the overdue customer accounts and discussed eliminating cash payments. The Board will discuss the elimination of taking cash payments at a future meeting.

The Manager informed the Board that WJWW will need to rebid 2014 miscellaneous supplies due to omission in bid advertisement.

Operations Status Reports

The Manager reported the following regarding various WJWW operations:

- a. Year-to-date water production through the end of November 2013 was down approximately 1% compared to year-to-date through the end of November 2012.

b. Water Main repairs:

- WJWW continues to work with member municipalities to replace older service lines in areas that are planned for paving or other related work.
- VOL has given their approval for WJWW to install a fire hydrant on a Larchmont water main to provide an alternative to WJWW's UWNR Dylan Road emergency interconnection.
- VOM:
 - Replace leaking service line on Cove Rd.
 - Repaired 2" water main on Howard Ave.
- TOM:
 - Repaired 6" water main break on Stonewall La.
- TOH:
 - Repaired service line leak on Glendale Rd.
 - Installed new taps on Sound Ridge Rd. and Brae Burn Dr.
 - Replaced fire hydrant on Hampton Rd.
 - Installed new fire hydrant on West St.
 - Replaced two 6" water main valves on Wendover Rd.
 - Replaced 16" water main valve on Westchester Ave.
 - Replaced vehicle damaged fire hydrant on Lake St.

c. Storage Tank Rehabilitation/Repairs:

- WJWW received WCDOH approval for plans & specs for the full rehab of Park Lane #1 tank and the bid opening completed
 - H2M continues to evaluate the bid results and the lower bidder responsiveness and qualifications.
- Repair work for the 5 tanks:
 - Work began on October 28th and is progressing smoothly.
 - Most exterior tank work has been completed.
 - Contractor is expected to complete remainder of the exterior/interior work in early January.
 - Kenilworth tank was drained and internally cleaned and is currently being disinfected and is expected to be back in service early to mid next week.

d. Meter Reading and Billing Status:

- The Manager reported that meter reading for TOM (3,000 +/- accounts) had been completed and billing would be done by December 20th.

e. Rye Lake Pumping Station:

- Rye Lake pump #2 is in the process of being reinstalled and will be back in service soon.

f. Status of Evaluation of Non-Member Municipality Customers:

- WJWW and its engineers are reviewing system modifications and financial information.
- A meeting is scheduled with UWW for December 13th to discuss pricing rationale and other issues.

g. WCDOH 2013 Sanitary Survey Results:

- WJWW is in the process of finalizing response to WCDOH.

h. WJWW Staffing/Reitirement(s) Leave:

- The Manager informed the Board that that the Water Maintenance Foreperson is scheduled to begin on December 19th and Water Treatment Plant Operator Trainee on December 26th.

i. SCADA and Technology Improvements continue.

County UV Alternative Status

The Manager reported that progress on the County's Eastview UV pipeline is uncertain. The County previously made a decision to delay the selection of an engineering consultant until November.

There has been no reported change regarding the federal lawsuit filed against the County for not complying with the requirement for getting UV treated water to County Water District #1.

The Manager is currently reviewing D&B's June 2009 proposal of get water from Shaft 22 if the County does not move forward with the pipeline and the merits of UV or other treatment at Rye Lake and possibly moving forward with plans and specs.

WJWW and it's engineering consultant are to review the recent hydraulic analysis study from the County for taking additional water from Shaft 22. To obtain the consultant assisting under their existing contract, the Manager ask the Board to approve an allotment of \$30,000 to fund HDR's proposal for Technical Analysis of the Alternative to Rye Lake Intake. Trustee Belmont made a motion to approve the proposal submitted by HDR. Trustee Seligson seconded the motion, all in favor:

Trustee Belmont	"aye"
Trustee Rosenblum	"aye"
Trustee Seligson	"aye"

Date of Next Meeting

The next Board meeting is tentatively scheduled for Monday, December 23, 2013 at 4:00 pm.

With no further business to discuss, Trustee Seligson made a motion to adjourn the meeting. Trustee Belmont seconded the motion, all in favor: "aye". The meeting adjourned at 5:15 p.m.