

**WESTCHESTER JOINT WATER WORKS**  
**Board of Trustees Meeting**  
**Monday, December 23, 2013 at 4:00 p.m.**

The meeting was called to order at 4:10 p.m. with the following members present:

- Trustees Ron Belmont, Norman Rosenblum and Nancy Seligson
- Paul Noto, Esq.
- Anthony Conetta, Manager
- David Birdsall, Business Director

**Approval of Minutes**

Trustee Rosenblum made a motion to approve the minutes for the December 10, 2013 Board meeting. Trustee Belmont seconded the motion, all in favor:

Trustee Belmont	"aye"
Trustee Rosenblum	"aye"
Trustee Seligson	"aye"

**Financial Reports and Approvals**

The Manager reviewed the current bank balances with the Board and he then reviewed 126 claims to be approved with the Board. Trustee Belmont made a motion to approve the claims in the amount of \$1,258,890. Trustee Rosenblum seconded the motion, all in favor:

Trustee Belmont	"aye"
Trustee Rosenblum	"aye"
Trustee Seligson	"aye"

The Manager reviewed the final 2013 budget and the preliminary 2104 budget and capital projects with the Board.

The Manager reviewed the overdue customer accounts and discussed eliminating cash payments. The Board discussed eliminating taking cash payments. The Manager will get more information on cash payments and report back to the Board.

**Operations Status Reports**

The Manager reported the following regarding various WJWW operations:

- a. Year-to-date water production through the end of November 2013 was down approximately 1% compared to year-to-date through the end of November 2012.

b. Water Main repairs:

- WJWW continues to work with member municipalities to replace older service lines in areas that are planned for paving or other related work.
- TOM:
  - Repaired a lead service line on Vine Rd.
- TOH:
  - Replaced five fire hydrants on Lake St.
  - Repaired a leak on a 6" water main on Madison St.

c. Storage Tank Rehabilitation/Repairs:

- WJWW having received WCDOH approval for plans & specs for the full rehab of Park Lane #1 tank and following the bid opening, H2M continues to evaluate the lower bidder's responsiveness and qualifications.
  - H2M continues to evaluate the bid results and the lower bidder responsiveness and qualifications.
- Repair work for the 5 tanks:
  - Work that began at the end of October is progressing smoothly.
  - Exterior tank work has been completed.
  - Contractor is expected to complete remainder of the exterior/interior work in mid-January.
  - Kenilworth tank has been disinfected and is back in service.
  - One of the Purchase tank interior has been cleaned and is being disinfected.
- Woodside Tank – The need for the tank has been reviewed and, in light of recent changes with the County's UV alternative, its need in the future has been reaffirmed, thus plans and specs will be finalized for its rehabilitation.

d. Meter Reading and Billing Status:

- The Manager reported that meter reading and billing for TOM (3,000 +/- accounts) has been completed.
- Meter reading for the TOH (7,000 +/- accounts) to begin the first week of January.

The Manager reviewed the proposal submitted by Century Cleaning Services. After review, Trustee Belmont made a motion to approve the proposal for 2014 Cleaning Services. Trustee Rosenblum seconded the motion, all in favor:

Trustee Belmont	"aye"
Trustee Rosenblum	"aye"
Trustee Seligson	"aye"

e. Status of Evaluation of Non-Member Municipality Customers:

- WJWW and its engineers are reviewing system modifications and financial information.
- WJWW is compiling updated and additional information to submit to UWW.

f. WCDOH 2013 Sanitary Survey Results:

- WJWW is in the process of finalizing response to WCDOH – table is almost completed.

g. WJWW Staffing/Retirement(s) Leave:

- The Manager informed the Board that the Water Maintenance Foreperson is scheduled to begin on December 19th and Water Treatment Plant Operator Trainee on December 26<sup>th</sup>.

**County UV Alternative Status**

WJWW and its engineers are currently reviewing D&B's December 2008/June 2009 proposal of get water from Shaft 22 if the County does not move forward with the pipeline. They are also exploring the possible use of UV units or other treatment at Rye Lake if the County delays construction or does not construct the joint pipeline from NYCDEP's Eastview UV facility to Kensico Plaza.

WJWW has reminded NYCDEP of it's prior request to receive any additional Shaft 22 water.

Westchester County recently submitted hydraulic analysis of taking additional water from Shaft 22 which WJWW and it's consultants are currently reviewing to determine the impact of the County taking this additional water from Shaft 22.

WJWW has made a formal request to NYCDEP requesting additional Shaft 22 flows to provide 100% of WJWW's water needs.

**Executive Session**

At 4:54 p.m., Trustee Seligson made a motion to go into Executive Session to discuss personnel history of a particular person. Trustee Rosenblum seconded the motion, all in favor: "aye"

At 5:00 p.m., Trustee Seligson made a motion to leave Executive Session and return to the regular meeting. Trustee Rosenblum seconded the motion, all in favor: "aye"

**Date of Next Meeting**

The next Board meeting is tentatively scheduled for Tuesday, January 14, 2014 at 4:00 pm.

With no further business to discuss, Trustee Seligson made a motion to adjourn the meeting. Trustee Rosenblum seconded the motion, all in favor: "aye". The meeting adjourned at 5:05 p.m.