

WESTCHESTER JOINT WATER WORKS
Board of Trustees Meeting
Tuesday, July 26, 2016 at 4:00 p.m.

The meeting was called to order at 4:00 p.m. with the following members present:

Present:

- Trustees Ron Belmont and Norman Rosenblum
- Ernie Odierna, Councilman-Town of Mamaroneck
- Paul Noto, Esq., Counsel
- Anthony Conetta, Manager

Absent:

- Nancy Seligson, Trustee

Approval of Minutes

Trustee Rosenblum made a motion to accept the minutes for the July 12, 2016 Board meeting. TOM Councilman Odierna seconded the motion, all in favor:

Trustee Rosenblum	“aye”
TOM Councilman Odierna	“aye”

Financial Reports and Approvals

The Manager reviewed with the Board the current bank balances and claims to be approved. After review, Trustee Rosenblum made a motion to approve the 143 claims & 7 checks in the amount of \$1,722,136. TOM Councilman Odierna seconded the motion, all in favor:

Trustee Rosenblum	“aye”
TOM Councilman Odierna	“aye”

Trustee Belmont joined the meeting at 4:10 p.m.

The Manager discussed the status of the operating budget, capital projects, bid reviews and general administration with the Board.

The Manager presented the Claims for approval of the General Fund Disbursements to the member municipalities. The disbursements are as follows: VOM: \$177,588.37, TOM: \$126,197.37 and TOH: \$308,969.37 for a total of \$612,755.11. Trustee Rosenblum made a motion to approve the General Fund Disbursements to the member municipalities. Trustee Belmont seconded the motion, all in favor:

Trustee Belmont	“aye”
Trustee Rosenblum	“aye”
TOM Councilman Odierna	“aye”

The Manager also reviewed the overall status of customer accounts relative to a number of items such as emails, meters, meter reading capabilities, overdue bills, payments, etc.

Operations Status Reports

The Manager reported on the following WJWW operational items:

- a. The year-to-date water production through the end of June 2016 was 2.26 billion gallons compared to 2.35 billion gallons through the end of June 2015 indicating a year-to-date decrease in water use of 0.09 billion gallons or 3.8% less than 2015.

Water production for the month of June is up significantly, +14% or 70 million gallons, from June 2015.

The Manager discussed that the New York State Department of Environmental Conservation has issued a drought watch for New York.

- b. Water Main Repairs and Facilities Improvements:

- VOM & Greenhaven
 - Made a new 1" tape at 1030 Greacen Point Rd. and plugged the old tap.
- TOM
 - Replaced curb valve at 13 Blossom Ter.
 - Reset curb box at 5 Lakewood La.
 - Replaced curb valve at 3 Highland Rd.
- TOH
 - Removed old 4" service connection at 3000 Westchester Ave.
 - Repaired leak at intersection of Hilltop Pl. & Highland Rd.
 - Made 1.5" tap at 6-8 Maple Ave.
 - Replaced curb valve at 8 Pheasant Run.
 - Replaced curb valve at 4 North St.

- c. Storage Tank Rehabilitation/Repairs:

- Woodside Tank:
 - Tank is back in service.
 - Resolved closing-out/billing issues.

- d. Meter Reading and Billing Status:

- Meter reading and billing for TOH (7,000 +/-) has been completed.
- Meter reading for VOM (4,000 +/-) expected to begin August 1st.
- Billing for VOM (4,000 +/-) expected to be completed by mid-August.
- Meter replacement Plan Phase I in the Town of Mamaroneck is in progress. Approximately 318 (10%) out of the approximate 3,174 TOM accounts are to be replaced at this time.

- Meter replaced since late Feb '16 to allow for drive-by meter reads
 - VOM 93
 - TOM 407*
 - TOH 94
 - TOTAL 594

*targeted to be at 95% +/- by late-Sept. /early-Oct. 2016
- Meter replacement appointments are continuing to be scheduled for TOM customers; a \$100 fee will be charged after Sept. for walk-ons (est. 5% +/-).
- Continuing to work on resolving problems with: zero, low and estimated reads.
- WJWW service workers are continuing to make progress on resolving problem reads/bills.
- WJWW's Backflow Prevention Program:
 - Current estimated properties to be brought in compliance is roughly 5,500 +/- of which an estimated:
 - * 80% are residential irrigation and
 - * 20% are commercial/institutional.
 - Of 436 letters and questionnaires sent to commercial/institutional properties regarding backflow prevention status, 170 responses have been received (39% response rate).
 - Of 1,200 +/- letters sent to residential customers regarding irrigation systems, 739 responses have been received (62% response rate). Of those responding, 652 (88%) indicate that they have an irrigation system.
 - WJWW is taking an aggressive phased approach to backflow prevention devices. Letters will go out to approx. 1,300 TOH residential customers within 1-2 months.

e. Improvements to Pump Stations

- Rye Lake Pump Station:
 - Emergency standby generators – Equipment order has been placed. Expected delivery is 8-10 weeks (mid-late August). Site work bid will be issued shortly.
 - WCDOH approval has been received for the new gas chlorinators. Procurement in progress.
- Emergency Back Up Mobile Chlorinator:
 - Engineering work by D&B is nearing completion and submittal to WCDOH is expected shortly.

f. New York City Water Rate Increase:

- The NYC Water Board has not raised their water rate due to a legal court challenge, proposed water rate increase was to have been 1.25%.
- NYC excess rates will also remain unchanged from current levels.
- Member specific proposed rate changes to be presented to municipalities.
 - TOM, July 18th, approved 2.5% increase.
 - T/VOH, July 21st, approved 2% increase.
 - VOM, TBD.

UV Alternative Status to Rye Lake Source

a. Maximize Use of Shaft 22 UV Treated Water:

- Updated Conceptual Plan being prepared by HDR, expected late-August to allow for the refinement of target completion dates.
- Kenilworth Pump Station Upgrade:
 - Site prep, delivery and connections/site restoration are expected Nov. '16.
 - Target start up early 2017.
 - Site work and electrical bids are currently under review.
 - Discussion are being held with Morgan Stanley regarding the tentative dates for the delivery/assembly activities.
- New 16" Water Transmission Line
 - Amended/increased bonding resolutions for VOM and TOM are completed, still awaiting for TOH.
 - Updated State grant application has been submitted.
 - Follow-up underway with State regarding the application process.
- New Macy Rd-Osborne Rd. Pump Station:
 - Consultants are performing initial engineering work.
- Protection of the Rye Lake Intake
 - Hazen & Sawyer performing engineering for permanent boom and turbidity curtain.

b. Town of Greenburgh:

- Discussions and contact between staff and engineers is ongoing relative to a shared facility located at Shaft 22 of the Delaware Aqueduct adjacent to the Town of Greenburgh's water treatment plant at Knollwood Rd.

c. Suez/United Water:

- WJWW has received a response from Suez/United Water to participate in the following system improvements intended to both maximize the use of Shaft 22 UV treated water and interim use of the Rye Lake source.

d. NYSDOH

- Currently updating project completion dates in State's draft Consent Order and indicating which projects are related to LT-2 and distribution of Shaft 22 UV treated water.

Executive Session

At 4:25 p.m., Trustee Rosenblum made a motion to go into Executive Session to discuss personnel history of a particular person. Trustee Belmont seconded the motion, all in favor:

Trustee Belmont	"aye"
Trustee Rosenblum	"aye"
TOM Councilman Odierna	"aye"

At 4:40 p.m., Trustee Rosenblum made a motion to leave Executive Session and return to the regular meeting. Trustee Belmont seconded the motion, all in favor:

Trustee Belmont	"aye"
Trustee Rosenblum	"aye"
TOM Councilman Odierna	"aye"

During Executive Session, Trustee Rosenblum made a motion to make Terrence O'Neill permanent in the title of Chief Water Treatment Plant Operator I-B. TOM Councilman Odierna seconded the motion, all in favor:

Trustee Belmont	"aye"
Trustee Rosenblum	"aye"
TOM Councilman Odierna	"aye"

Date of Next Meeting

The next Board meeting is scheduled for Tuesday, August 9, 2016 at 4:00 p.m.

With no further business to discuss, Trustee Rosenblum made a motion to adjourn the meeting. Trustee Belmont seconded the motion, all in favor: "aye". The meeting adjourned at 4:45p.m.