

**WESTCHESTER JOINT WATER WORKS**  
**Board of Trustees Meeting**  
**Tuesday, February 12, 2013 at 4:00 p.m.**

The meeting was called to order at 4:10 p.m. with the following members present:

- Trustees Ronald Belmont, Norman Rosenblum and Nancy Seligson
- Paul Noto, Esq.
- Anthony Conetta, Manager
- David Birdsall, Business Director

**Approval of Minutes**

Trustee Seligson made a motion to approve the minutes for the January 22, 2013 Board meeting. Trustee Belmont seconded the motion, all in favor:

Trustee Belmont	“aye”
Trustee Rosenblum	“aye”
Trustee Seligson	“aye”

**Financial Reports and Approvals**

The Manager reviewed the current bank balances with the Board.

The Manager reviewed the 145 claims to be approved with the Board. Trustee Seligson made a motion to approve the 145 claims in the amount of \$550,476. Trustee Rosenblum seconded the motion, all in favor:

Trustee Belmont	“aye”
Trustee Rosenblum	“aye”
Trustee Seligson	“aye”

The Manager discussed the preliminary results of WJWW 2012 financial audit. He also reported that the 2013 preliminary budget and capital improvement plan are currently being refined.

The Manager reviewed the overdue accounts. The Board unanimously approved that the full overdue balance to date should be transferred to the various tax levies in the future.

Trustee Belmont	“aye”
Trustee Rosenblum	“aye”
Trustee Seligson	“aye”

The Manager reported that the Village of Mamaroneck and Town of Mamaroneck have passed their resolutions for the rehab/repairs to the 30” and 16” transmission mains and the compliance and safety improvements for the 5 water storage tanks. The Manager and Business Director will attend the work session with the Town of Harrison Board members to discuss the 30” and 16” transmission mains and the compliance and safety improvements for the 5 water storage tanks as well as the Park Lane tank rehab project Woodside alternative.

The Manager discussed the elimination of tenant accounts. Paul Noto will send a notice to customers reminding property owners of their responsibilities for the water account. The Manager is recommending the elimination of tenant accounts as of April 1, 2013. Will be discussed further at the next Board meeting.

## **Operations Reports**

The manager presented the following highlights regarding WJWW operations:

- a. Water Production for the 2012 year is approximately 4.7 billion gallons which is an increase of 4% compared to 2011.

- b. Water Main Repairs:

The Mamaroneck Avenue 16" water main break has been repaired and the icing condition near the I-95 entrance ramp has been resolved.

The water main at 2 Gannett Drive was damaged by blasting activity and has been repaired. The contractor performing the blasting will cover the repairs, materials and WJWW labor costs. They will also be required to replace an additional section of the water main that was also compromised by the contractor's blasting activity.

- c. Rye Lake Pump Station Intake Repairs: The Manager reviewed the Hazen & Sawyer Rye Lake Pump Station Intake repairs highlighting the critical and discretionary repairs. After review, Trustee Seligson made a motion to approve \$75,150 to Hazen & Sawyer to perform the critical repairs to the Rye Lake intake. Trustee Rosenblum seconded the motion, all in favor:

Trustee Belmont	"aye"
Trustee Rosenblum	"aye"
Trustee Seligson	"aye"

- d. Replacement of the Rye Lake Chlorinator Units: The Manager reviewed the immediate repairs/improvements that are needed in order to avoid WCDOH contact time violations. Hazen & Sawyer submitted a draft proposal for the Rye Lake Pumping Station Chlorination Improvement Design. Trustee Rosenblum made a motion to approve the engineering costs and costs of the new chlorinator units for a not to exceed amount of \$85,000. Trustee Seligson seconded the motion, all in favor:

Trustee Belmont	"aye"
Trustee Rosenblum	"aye"
Trustee Seligson	"aye"

- e. Storage Tank Rehabilitation/Repair Engineering Work:

A 10 year water storage tank repair and rehabilitation implementation plan has been prepared and will be forwarded to WCDOH for review. The Board is in favor of the WJWW compliance and safety improvements joint capital project water storage tanks being submitted to the USEPA for potential partial reimbursement under a current grant.

- f. Financial Analysis Evaluation: The Manager and Business Director just received an update and are reviewing.
- g. Meter Reading and Billing Status: Meter reading of the Village of Mamaroneck (4,000 +/- accounts) began February 1, 2013 and was is expected to be completed February 8, 2013. Billing is expected to begin on February 11<sup>th</sup> was completed February 18<sup>th</sup>.

The new billing system has been installed and is in the process of being implemented. The target start-up date is April to be followed by 3 months of parallel testing with a projected go live date of August 2013.

- h. Water Service to Town of North Castle: Manager discussed meeting to discuss St. Christopher's Home. Booster station cost is approximately \$750,000 and the cost will be paid by the Town of North Castle and St. Christopher's.
- i. USEPA Grant for Water Infrastructure: The three current projects are now completed and WJWW's request for reimbursement are now being reviewed by the Army Corps of Engineers and USEPA.

The Board supports and USEPA indicates that WJWW joint projects for compliance and safety improvements for the 5 water storage tanks is a good candidate for the use of the remaining grant. The Manager will keep the Board updated.

#### **County UV Alternative Status**

- Manager reported that County has bonded engineering work for distribution chamber and pump station as Eastview. County has selected Malcolm Pirnie for engineering design of distribution chamber and is about to select pipeline engineer.

#### **Executive Session**

At 5:25 p.m. Trustee Belmont made a motion to go into Executive Session to discuss personnel history of a particular person. Trustee Seligson seconded the motion, all in favor: "aye"

At 5:35 p.m. Trustee Rosenblum made a motion to leave Executive Session and return to the main meeting. Trustee Belmont seconded the motion, all in favor: "aye"

#### **Date of Next Meeting**

The next regular Board meeting is scheduled for Tuesday, February 26, 2013 at 4:00 p.m.

With no further business to discuss, Trustee Rosenblum made a motion to adjourn the meeting. Trustee Belmont seconded the motion, all in favor: "aye". The meeting adjourned at 5:40 p.m.