

WESTCHESTER JOINT WATER WORKS
Board of Trustees Meeting
Tuesday, February 26, 2013 at 4:00 p.m.

The meeting was called to order at 4:10 p.m. with the following members present:

- Trustees Ronald Belmont, Norman Rosenblum and Nancy Seligson
- Anthony Conetta, Manager
- David Birdsall, Business Director

Approval of Minutes

Trustee Rosenblum made a motion to approve the minutes for the February 12, 2013 Board meeting.

Trustee Belmont seconded the motion, all in favor:

Trustee Belmont	“aye”
Trustee Rosenblum	“aye”
Trustee Seligson	“aye”

Financial Reports and Approvals

The Manager reviewed the current bank balances with the Board. He then reviewed the 97 claims to be approved with the Board. Trustee Rosenblum made a motion to approve the 97 claims in the amount of \$577,766. Trustee Belmont seconded the motion, all in favor:

Trustee Belmont	“aye”
Trustee Rosenblum	“aye”
Trustee Seligson	“aye”

The Manager discussed the 2012 budget and he also reviewed the 2013 preliminary budget and capital improvement plan projects and then reviewed the current listing of overdue accounts and described WJWW's efforts to get payments.

The Manager reported that the Village of Mamaroneck and Town of Mamaroneck have passed their resolutions for the rehab/repairs to the 30” and 16” transmission mains and the compliance and safety related repairs/improvements for the 5 water storage tanks. The Manager informed the Board that he and the Business Director would be attending a Town of Harrison work that evening to discuss the Town of Harrison's needed capital project authorization for the work on the 30” and 16” transmission mains and the compliance and safety related repairs/improvements for the 5 water storage tanks as well as the Park Lane tank full rehab project Woodside alternative.

The Manager reported that bids were received for mixed fill loading, removal and disposal on February 19, 2013. Bid results and references are currently being reviewed by WJWW staff.

Operations Reports

The manager presented the following highlights regarding WJWW operations:

- a. Water production for the 2012 year is estimated to be approximately 4.7 billion gallons which would be an increase of 4% compared to 2011.
- b. Water Main Repairs:
 - A 6" water main and 6" hydrant valve were repaired on Myrtle Blvd. in the Town of Mamaroneck.
 - The repair and restoration work was completed on Mamaroneck Ave. near the I-95 entrance in the Village of Mamaroneck.
 - Leak detection and valve exercising continues in the area of Waverly Avenue in the Village of Mamaroneck. A discussion regarding procedures and efforts by WJWW and contractor controlling water runoff for water repair excavations. There have been several water mains and connections in this area, thus, complicating efforts to locate the exact location of leaks.
- c. Rye Lake Pump Station Intake Repairs: Mobilization and related efforts for the scheduled intake repair work is moving quickly.
- d. Replacement/improvement of the Rye Lake Chlorinator Units: Work is proceeding on schedule.
- e. Storage Tank Rehabilitation/Repair Engineering Work:
 - A preliminary 10 year water storage tank repair and rehabilitation implementation schedule/timeline has been prepared and is being sent to WCDOH. WJWW compliance and safety improvements joint capital projects for the 5 water storage tanks has been proposed to the USEPA for inclusion in WJWW's current grant which provides 55% reimbursement.
- f. Financial Analysis Evaluation: The Manager reviewed the basic issues that need to be addressed which may involve some internal allocations in order to increase equity to member municipalities. A draft report on possible changes/improvements to cost allocation procedures is currently under review and will soon be discussed with the Board.
- g. Meter Reading and Billing Status: The Manager reviewed the status of the current meter reading and associated billing in the Village of Mamaroneck.
- h. Water Service to Town of North Castle: The Manager reported that a meeting was held recently to discuss the possibility of the Town of North Castle paying the cost of any booster station needed to provide water to customers in North Castle.

- i. USEPA Grant for Water Infrastructure: The three water main improvement projects are now completed and WJWW's request for reimbursement is now being reviewed by the Army Corps of Engineers and USEPA.
- j. Phase III SCADA Improvements: The Manager reviewed the progress of Phase I and Phase II SCADA improvements that have been needed over the last 2-3 years. He then reviewed the Phase III scope of work submitted by Woodard & Curran for Phase III SCADA design and implementation services. After discussing the matter, Trustee Rosenblum made a motion to accept the proposal submitted by Woodard & Curran. Trustee Seligson seconded the motion, all in favor:
 - Trustee Belmont "aye"
 - Trustee Rosenblum "aye"
 - Trustee Seligson "aye"

County UV Alternative Status

- Manager reported that the County has bonded engineering work for distribution chamber and pump station as Eastview. County has selected an engineer for engineering design of distribution chamber and is about to select pump station/pipeline engineer. WJWW now waiting on the County to select an engineer and complete the design the pump station and pipeline to the existing 48" line in the area of Kensico Plaza. This will help WJWW locate its pump station for transmitting water to the Park Lane tank site.

Date of Next Meeting

The next regular Board meeting is scheduled for Tuesday, March 12, 2013 at 4:00 p.m.

With no further business to discuss, Trustee Rosenblum made a motion to adjourn the meeting. Trustee Belmont seconded the motion, all in favor: "aye". The meeting adjourned at 5:05 p.m.