

WESTCHESTER JOINT WATER WORKS
Board of Trustees Meeting
Tuesday, July 23, 2013 at 4:00 p.m.

The meeting was called to order at 4:10 p.m. with the following members present:

- Trustees Ronald Belmont, Norman Rosenblum and Nancy Seligson
- Paul Noto, Esq.
- Anthony Conetta, Manager
- David Birdsall, Business Director

Also Present:

- Leon Potok, Village of Mamaroneck Trustee

Approval of Minutes

Trustee Rosenblum made a motion to approve the minutes for the July 9, 2013 Board meeting. Trustee Seligson seconded the motion, all in favor:

Trustee Belmont	“aye”
Trustee Rosenblum	“aye”
Trustee Seligson	“aye”

Financial Reports and Approvals

The Manager reviewed the current bank balances with the Board and he then reviewed the 108 claims to be approved with the Board. Trustee Seligson made a motion to approve the claims in the amount of \$1,280,955. Trustee Rosenblum seconded the motion, all in favor:

Trustee Belmont	“aye”
Trustee Rosenblum	“aye”
Trustee Seligson	“aye”

Trustee Seligson advised that WJWW should consider using TOM mechanics for maintenance/repairs of WJWW's vehicles. The Manager will follow-up with Steve Altieri to evaluate.

The Manager reported on the status of the preliminary 2013 budget and capital projects. The proposed 2013 budget is on track. The Manager also reviewed the status of the 2012 disbursement schedule.

The Manager reviewed the current listing of customer accounts 60+ days overdue.

The Manager reported that the NYC Water Board adopted a rate increase of 12.3% effective July 1, 2013. The TOM adopted an 8.7% rate increase at their June 26, 2013 Board meeting. TOH adopted a 6.5% rate increase at their July 18, 2013 Board meeting. The VOM is currently reviewing/discussing their water rates.

Operations Status Reports

The Manager reported the following regarding various WJWW operations:

- a. Year-to-date water production through the end of June 2013 was 2.098 billion gallons which is a 2% decrease compared to year-to-date through the end of June 2012.
- b. Water Main repairs:
 - WJWW continues to work with member municipalities to replace older/vulnerable service lines in areas that are planned for paving.
 - Discussions continue with VOL regarding the installation of a fire hydrant on a Larchmont water main to provide an alternative to the UWNR Dylan Road emergency interconnection.
 - Five water service lines were repaired: 3 service lines were damaged by contractors and the other 2 were leaking.
- c. Larchmont Plant Spill Prevention Report Update: Engineers have performed a site visit. Report is currently being finalized.
- d. Storage Tank Rehabilitation/Repair Engineering Work: WJWW is awaiting WCDOH approval for plans & specs for the full rehab of Park Lane #1 tank. WJWW has received Authorization from USEPA to award the bid for miscellaneous tank repairs. Award letter has been sent to Pittsburgh Tank and Tower for the interim repairs on five other tanks (Purchase #1, Purchase #2, Kenilworth, Winged Foot and Park Lane). Repairs should begin August/September.

Woodard & Curran's draft evaluation of the need for the Woodside tank is being updated and finalized.

- e. Meter Reading and Billing Status:
 - The Manager reported the reading of 6,000 +/- accounts in the TOH was completed July 17th.
 - In the process of billing TOH.
 - The Manager and Board discussed an article on Cross Connection and agree that WJWW must initiate an aggressive backflow program.
- f. Sensus MXU System Upgrade: E.J. Prescott submitted a quote for continuing to upgrade WJWW's meter reading system. After discussion, Trustee Rosenblum made a motion to approve the quote for a not to exceed amount of \$103,054. Trustee Seligson seconded the motion, all in favor:

Trustee Belmont	"aye"
Trustee Rosenblum	"aye"
Trustee Seligson	"aye"

g. Rye Lake Pumping Station:

- WJWW is working with Hazen & Sawyer to obtain and install a temporary emergency pump replacement for pump #2 that is out-of-service and being repaired.
- WJWW is currently reviewing Hazen & Sawyer's submittal of their findings and recommendations for upgrading/improving/repairing all of the pumps at Rye Lake.

h. Harrison Executive Park Easement: Mr. Noto reviewed the easement with the Board. After review, Trustee Rosenblum made a motion to approve the easement. Trustee Belmont seconded the motion, all in favor:

Trustee Belmont	"aye"
Trustee Rosenblum	"aye"
Trustee Seligson	"aye"

County UV Alternative Status

The Manager reported that the County's completion date is September 2016. The engineering consultant is preparing the design of the distribution chamber. Pipeline engineer selection is nearing completion.

WJWW has tentatively scheduled it's completion date for the UV Alternative project for September 2016.

The Manager also reported that a coordination and project update meeting was held with the County. There also was a meeting on July 22, 2013 with the Westchester County Board of Legislators Budget and Appropriations Committee, WJWW and the County discussed increases in withdrawals from Shaft 22 by WD #1 and the need for additional modeling to assess potential impacts to WJWW.

The Manager reported that Westchester County would support WJWW getting approval for UV at Rye Lake. The Manager will contact NYSDOH to discuss possible UV disinfection at Rye Lake.

Date of Next Meeting

The next Board meeting is scheduled for Tuesday, August 13, 2013 at 4:00 p.m.

With no further business to discuss, Trustee Belmont made a motion to adjourn the meeting. Trustee Seligson seconded the motion, all in favor: "aye". The meeting adjourned at 5:22 p.m.