

WESTCHESTER JOINT WATER WORKS
Board of Trustees Meeting
Tuesday, June 11, 2013 at 4:00 p.m.

The meeting was called to order at 4:05 p.m. with the following members present:

- Trustees Ronald Belmont, Norman Rosenblum and Nancy Seligson
- Paul Noto, Esq.
- Anthony Conetta, Manager
- David Birdsall, Business Director

Approval of Minutes

Trustee Seligson made a motion to approve the minutes for the May 21, 2013 Board meeting. Trustee Belmont seconded the motion, all in favor:

Trustee Belmont	"aye"
Trustee Rosenblum	"aye"
Trustee Seligson	"aye"

Financial Reports and Approvals

The Manager reviewed the current bank balances with the Board and he then reviewed the 143 claims to be approved with the Board. Trustee Rosenblum made a motion to approve the claims in the amount of \$937,221. Trustee Seligson seconded the motion, all in favor:

Trustee Belmont	"aye"
Trustee Rosenblum	"aye"
Trustee Seligson	"aye"

The Manager reported on the status of the preliminary 2013 budget and capital projects and then reviewed the status of the 2012 disbursement schedule. The third and final disbursement payments for the Village of Mamaroneck and Town of Mamaroneck are scheduled for September 30, 2013.

The Manager reviewed the current listing of customer accounts 60+ days overdue and informed the Board that as of May 20, 2013, WJWW has begun accepting credit card payments. There is a 3% service fee for customers who pay by credit card.

The Manager and Business Director attended the NYC Water Board Public Hearing on June 10, 2013. NYCDEP is proposing a 12.3% rate increase. In order to reduce water demand, NYCDEP discussed a rebate conservation program that will be offered to upstate communities that submit a water conservation/reduction plan to NYCDEP. The rebate will be based on actual water purchased from July 2012 through June 2013. If a 5% year reduction is achieved by WJWW, NYCDEP will grant a 3% rebate/credit for the cost of water.

Operations Status Reports

The Manager presented the following highlights regarding WJWW operations:

- a. Year-to-date water production through the end of May 2013 was 1.667 billion gallons which is a 2% increase compared to year-to-date through the end of May 2012.
- b. Water Main repairs:
 - Larchmont Plant – a new water line, quill assembly and vault were installed to improve feed to the chlorine analyzers.
 - Seven service line related repairs were completed in the member municipalities: VOM – 2, TOM – 3, TOH – 2.
 - TOM – Pryor Manor Road, 1 blow off was installed and leak was repaired.
- c. Rye Lake Pump Station Intake Repairs: Repair work has been completed and subsequent repairs are being evaluated.
- d. Replacement/improvement of the Rye Lake Chlorinator Units: The chlorine analyzer has been repaired - Hazen & Sawyer is preparing plans & specs for the replacement of the chlorinator units.
- e. Larchmont Plant Spill Prevention Report Update: Repair is currently being updated by D&B.
- f. Storage Tank Rehabilitation/Repair Engineering Work: WJWW is awaiting WCDOH approval for plans & specs for the full rehab of Park Lane #1 tank. Bid opening is scheduled for June 13, 2012 for the interim repairs on five other tanks (Purchase #1, Purchase #2, Kenilworth, Winged Foot and Park Lane).
- g. Meter Reading and Billing Status:
 - The Manager reported meter reading in TOM began on June 3, 2013. Billing is expected to be completed by June 18, 2013.
 - 4 West Red Oak Lane – approximately 15 months after the agreement was signed between Houlihan and WJWW, backflow prevention devices are non-compliant. There were two submittals (December 2011 and May 2013) and both submittals were non-approvable. The Manager has recommended that a letter be sent to Houlihan informing him that if these violations are not corrected within 30 days, the \$15,675 credit that was issued to him will be put back onto his water account. The Board unanimously agreed.
- h. 2012 Annual Water Quality Report: The 2012 Annual Water Quality Report has been completed and includes an insert advising WJWW customers to check their irrigation systems, water conservation and “fix a leak”. The reports were mailed to WJWW customers on May 23, 2013.

County UV Alternative Status

The Manager reported that the County has begun the design of the meter chamber and they are interviewing engineers for the design of the pump station and 4.5 mile pipeline. The County has identified a construction completion date of September 2016. The Manager reviewed the overall project schedule for completing it's portion of the UV alternative.

Date of Next Meeting

The next Board meeting is scheduled for Tuesday, June 27, 2013 at 4:00 p.m.

With no further business to discuss, Trustee Belmont made a motion to adjourn the meeting. Trustee Seligson seconded the motion, all in favor: "aye". The meeting adjourned at 5:10 p.m.