

**WESTCHESTER JOINT WATER WORKS**  
**Board of Trustees Meeting**  
**Tuesday, March 26, 2013 at 4:00 p.m.**

The meeting was called to order at 4:08 p.m. with the following members present:

- Trustees Ronald Belmont, Norman Rosenblum and Nancy Seligson
- Paul Noto, Esq.
- Anthony Conetta, Manager
- David Birdsall, Business Director

**Approval of Minutes**

Trustee Seligson made a motion to approve the minutes for the March 12, 2013 Board meeting. Trustee Rosenblum seconded the motion, all in favor:

Trustee Belmont	"aye"
Trustee Rosenblum	"aye"
Trustee Seligson	"aye"

**Financial Reports and Approvals**

The Manager reviewed the current bank balances with the Board and he then reviewed the 108 claims to be approved with the Board. Trustee Rosenblum made a motion to approve the claims in the amount of \$819,193. Trustee Belmont seconded the motion, all in favor:

Trustee Belmont	"aye"
Trustee Rosenblum	"aye"
Trustee Seligson	"aye"

The Manager informed the Board that the 2013 audit has been completed by Bennett Kielson. He reported that the preliminary 2013 budget is on track and that WJWW is awaiting the proposed July 2013 NYCDEP water rate increase in order to finalize the budget. The Manager also informed the Board that the Town of Harrison had approved the bonding for WJWW capital projects at their March 21, 2013 Board meeting.

The Manager then reviewed the proposed 2012 distribution scheduled with the Board. After discussion and in consideration that the proposed schedule was similar to that for 2011, Trustee Belmont made a motion to approve the distribution schedule. Trustee Rosenblum seconded the motion, all in favor:

Trustee Belmont	"aye"
Trustee Rosenblum	"aye"
Trustee Seligson	"aye"

The Manager reviewed the current listing of customer accounts 60+ days overdue. The Manager also reviewed the Village of Mamaroneck potential tax levy list, that once updated to reflect subsequent payments, will be approved at the next Board meeting.

### **Operations Status Reports**

The Manager presented the following highlights regarding WJWW operations:

- a. Water production for the 2012 year is estimated to be approximately 4.7 billion gallons which would make it an increase of 4% compared to 2011.
- b. Water Main repairs:
  - VOM, Waverly Ave. repair – final repairs have been delayed by Con Ed which has delayed WJWW from completing its repair of the water main.
  - TOM, 1-3 Washington Sq. - the service line has been repaired by the property owner.
- c. Seasonal Hydrant Flushing: first half of hydrant flushing was completed on March 15<sup>th</sup>. Second half is scheduled for April 11<sup>th</sup> – April 19<sup>th</sup>. Work is being performed round-the-clock during the week.
- d. Rye Lake Pump Station Intake Repairs: Repairs expected to begin April 1st.
- e. Replacement/improvement of the Rye Lake Chlorinator Units: chlorine analyzer has been repaired. Hazen & Sawyer are preparing plans and specs. for replacing the chlorinator units.
- f. Storage Tank Rehabilitation/Repair Engineering Work: awaiting WCDOH approval of the two sets of plans & specs for the water storage tank repair/rehabilitation.
- g. Financial Analysis Evaluation: The Manager discussed the preliminary report and reviewed information for the draft report proposed by Red Oak. Red Oak will attend the next Board meeting to discuss the report in great detail.
- h. Meter Reading and Billing Status: The Manager reported meter reading in TOH is scheduled to begin April 1<sup>st</sup> and billing is expected to be completed by April 25<sup>th</sup>.
- i. Water Service to Town of North Castle: The Manager reported bacterial and pressure tests were performed for BOCES water connection. BOCES has opened a customer service line account and the agreement between WJWW and BOCES will be modified to reflect the final conditions of the connection.
- j. WCDOH 2013 Sanitary Survey: WJWW's responses from the 2012 Sanitary Survey has been submitted to WCDOH while the 2013 Sanitary Survey is scheduled to take place March 26<sup>th</sup> and March 27<sup>th</sup>.

- k. WJWW recently received an award from NYSDOH for WJWW's Water Fluoridation Quality Award from US Centers of Disease Control. In addition, WJWW also received a joint Certificate of Appreciation from WCDOH and WCOH.
- l. WJWW's "Fix a Leak" Press Release: WJWW issued a Press Release to the local papers for "Fix a Leak" week.

#### **County UV Alternative Status**

The Manager reported that the County is awaiting responses from their RFP for engineering services for the pump station and pipeline.

#### **Date of Next Meeting**

The next regular Board meeting is scheduled for Tuesday, April 9, 2013 at 4:00 p.m.

With no further business to discuss, Trustee Seligson made a motion to adjourn the meeting. Trustee Belmont seconded the motion, all in favor: "aye". The meeting adjourned at 5:15 p.m.