

WESTCHESTER JOINT WATER WORKS
Board of Trustees Meeting
Tuesday, November 12, 2013 at 4:00 p.m.

The meeting was called to order at 4:05 p.m. with the following members present:

- Trustees Ronald Belmont and Nancy Seligson
- Louis Santoro, Village of Mamaroneck Trustee
- Paul Noto, Esq.
- Anthony Conetta, Manager
- David Birdsall, Business Director

Absent:

- Norman Rosenblum

Approval of Minutes

Trustee Seligson made a motion to approve the minutes for the October 8, 2013 Board meeting. Trustee Belmont seconded the motion, all in favor:

Trustee Belmont	“aye”
Trustee Seligson	“aye”
VOM Trustee Santoro	“aye”

Financial Reports and Approvals

The Manager reviewed the current bank balances with the Board and he then reviewed 141 claims to be approved with the Board. Trustee Seligson made a motion to approve the claims in the amount of \$531,506. Trustee Belmont seconded the motion, all in favor:

Trustee Belmont	“aye”
Trustee Seligson	“aye”
VOM Trustee Santoro	“aye”

The Manager reported on the status of the 2013 budget and capital projects and reviewed the status of the water rate changes for the 3 member municipalities: TOM (+8.7%), TOH (+6.5%) and VOM (-16%). The Manager also reported that all 3 member municipalities have received 100% of their 2012 disbursements and discussed possibility of making the 2013 distribution payments to the 3 member municipalities earlier in the year for 2014.

The Manager reviewed the list of overdue customer accounts and identified those that would be slated to be transferred to the Town of Mamaroneck tax levy.

Operations Status Reports

The Manager reported the following regarding various WJWW operations:

- a. Year-to-date water production through the end of October 2013 was down approximately 1% compared to year-to-date through the end of October 2012.
- b. Water Main repairs:
 - WJWW continues to work with member municipalities to replace older service lines in areas that are planned for paving or other related work.
 - VOL has given their approval for WJWW to install a fire hydrant on a Larchmont water main to provide an alternative to WJWW's UWNR Dylan Road emergency interconnection.
 - VOM:
 - Renewed leaking service line on Barry Ave.
 - TOM:
 - Replaced leaking curb stop on Myrtle Blvd.
 - Replaced leaking blow-off on Knollwood Dr.
 - TOH:
 - Repaired leak on 16" main on Westchester Ave.
 - Repaired leaking on 6" main on Underhill Pl.
 - Replaced 3 fire hydrants: 1 on Webb Ave that damaged by a vehicle and 2 on Purchase Street that needed to be replaced.
 - Completed 2 new taps & service lines on Temple St.
 - Renewed leaking service lines on Orchard Dr.
 - Completed a new 1 ½" tap on Halstead Ave.

The Manager and Business Director discussed the tentative coordination steps required with WCDOH and the needed refinements to the "boil water" notification process when certain water repairs are made.

- c. Storage Tank Rehabilitation/Repairs:
 - WJWW received WCDOH approval for plans & specs for the full rehab of Park Lane #1 tank and the bid opening was on September 25, 2013.
 - H2M, WJWW's engineer is further reviewing the bid results and the lower bidders' responsiveness and qualifications.
 - Possible start of work toward the end of 2013.
 - Repair work for the 5 tanks:
 - A preconstruction meeting was held with WJWW and H2M and Pittsburg Tank & Tower Co.
 - Work began on October 28th and is progressing smoothly.
 - Woodard & Curran's draft evaluation of the Woodside Tank is currently on hold pending a decision from Westchester County on the UV alternative versus Shaft 22 increase inflow.

d. Meter Reading and Billing Status:

- The Manager reported that the November reading of 4,000 +/- accounts in the VOM has begun.
- Billing is expected to begin in mid-November.
- Hydrant flushing has now been completed.

e. Rye Lake Pumping Station:

- Rye Lake pump #2 is in the process of being reinstalled and will be back in service.

f. Status of Evaluation of Non-Member Municipality Customers:

- UWW is currently performing hydraulic analysis, potential system modifications and procedures/approvals that are required for transfer.

Trustee Seligson made a motion to approve Red Oak Consulting's proposal for the amount not to exceed \$4,500 to assist in validating valuations of the transfer to UWW. VOM Trustee, Louis Santoro seconded the motion, all in favor:

Trustee Belmont	"aye"
Trustee Seligson	"aye"
VOM Trustee Santoro	"aye"

- g. WJWW issued a press release urging customers to winterize irrigation system and have their backflow prevention devices tested. In addition, the information in the press release was sent to seasonal accounts.

h. WCDOH 2013 Sanitary Survey Results.

- WJWW is in the progress of responding to WCDOH.

County UV Alternative Status

The Manager reported that progress on the County's Eastview UV pipeline is uncertain. The County previously made a decision to delay the selection of an engineering consultant until November.

There has been no reported change regarding the federal lawsuit filed against the County for not complying with the requirement for getting UV treated water to County Water District #1.

The Manager has reminded NYCDEP that WJWW asked for additional water from Shaft 22 based on D&B's 2009 proposed option and that WJWW should be given priority.

The Manager reviewed possible UV options such as revisiting D&B's June 2009 proposal of get water from Shaft 22 if the County does not move forward with the pipeline and the merits of UV or other treatment at Rye Lake and possibly moving forward with plans and specs. Will need to discuss pros/cons in the future meetings and consider Requests for Proposals for engineering work.

The Manager discussed the need for additional review of the future utilization at 830 Lake Street and Rye Lake given the change in direction by Westchester County. Engineers to provide WJWW with input in the feasibility of various options.

Executive Session

At 5:11 p.m., Trustee Seligson made a motion to go into Executive Session to discuss plant operator candidates. Trustee Belmont seconded the motion, all in favor:

Trustee Belmont	"aye"
Trustee Seligson	"aye"
VOM Trustee Santoro	"aye"

At 5:20 p.m., Trustee Seligson made a motion to end Executive Session and return to the regular Board meeting. VOM Trustee, Louis Santoro seconded the motion, all in favor:

Trustee Belmont	"aye"
Trustee Seligson	"aye"
VOM Trustee Santoro	"aye"

Date of Next Meeting

The next Board meeting is scheduled for Tuesday, November 26, 2013 at 4:00 p.m.

With no further business to discuss, Trustee Seligson made a motion to adjourn the meeting. VOM Trustee Santoro seconded the motion, all in favor: "aye". The meeting adjourned at 5:21 p.m.