

WESTCHESTER JOINT WATER WORKS
Board of Trustees Meeting
Tuesday, November 26, 2013 at 4:00 p.m.

The meeting was called to order at 4:08 p.m. with the following members present:

- Trustees Ron Belmont and Norman Rosenblum
- Ernie Odierna, Councilperson Town of Mamaroneck
- Paul Noto, Esq.
- Anthony Conetta, Manager
- David Birdsall, Business Director

Absent:

- Trustee Nancy Seligson

Approval of Minutes

Trustee Rosenblum made a motion to approve the minutes for the November 12, 2013 Board meeting. TOM Councilperson Odierna seconded the motion, all in favor:

Trustee Belmont	“not present”
Trustee Rosenblum	“aye”
TOM Councilperson Odierna	“aye”

Trustee Belmont joined the meeting at 4:15 p.m.

Financial Reports and Approvals

The Manager reviewed the current bank balances with the Board and he then reviewed 91 claims to be approved with the Board. Trustee Rosenblum made a motion to approve the claims in the amount of \$2,072,843. Trustee Belmont seconded the motion, all in favor:

Trustee Belmont	“aye”
Trustee Rosenblum	“aye”
TOM Councilperson Odierna	“aye”

The Manager reviewed the final 2013 budget and capital projects with the Board. After review, Trustee Rosenblum made a motion to adopt the 2013 budget. Trustee Belmont seconded the motion, all in favor:

Trustee Belmont	“aye”
Trustee Rosenblum	“aye”
TOM Councilperson Odierna	“aye”

The Manager reviewed the list of overdue customer accounts and identified those that would be slated to be transferred to the Town of Mamaroneck tax levy. After review, Trustee Rosenblum made a motion to approve the TOM Tax Levy. TOM Councilperson Odierna seconded the motion, all in favor:

Trustee Belmont	“aye”
Trustee Rosenblum	“aye”
TOM Councilperson Odierna	“aye”

The Business Director reviewed the insurance renewal and broker quotes that were received by WJWW. After review, Trustee Belmont made a motion to approve the insurance renewal submitted by Arthur J. Gallagher. Trustee Rosenblum seconded the motion, all in favor:

Trustee Belmont	"aye"
Trustee Rosenblum	"aye"
TOM Councilperson Odierna	"aye"

Operations Status Reports

The Manager reported the following regarding various WJWW operations:

- a. Year-to-date water production through the end of October 2013 was down approximately 1% compared to year-to-date through the end of October 2012.
- b. Water Main repairs:
 - WJWW continues to work with member municipalities to replace older service lines in areas that are planned for paving or other related work.
 - VOL has given their approval for WJWW to install a fire hydrant on a Larchmont water main to provide an alternative to WJWW's UWNDR Dylan Road emergency interconnection.
 - VOM:
 - Replace leaking service line on Jensen Ave.
 - Replaced fire hydrant on Cove Rd.
 - TOM:
 - Replaced fire hydrant on Wagon Wheel Rd.
 - TOH:
 - Repaired leak on 8" main on Boston Post Rd.
 - Repaired leak 8" main on Merion Ave.
 - Replaced air valves on Corporation Park Dr., Manhattanville Rd. and Purchase St.
 - City of Rye:
 - Repaired leak on 6" water main on Barlow La.

The Manager discussed the need to have homeowners hold irrigation contractor's responsibility when a customer has a leak, malfunction or other problems in their irrigation system rather than customer asking for a reduction in their bill since WJWW has already paid NYC for the water that leaked.

c. Storage Tank Rehabilitation/Repairs:

- WJWW received WCDOH approval for plans & specs for the full rehab of Park Lane #1 tank and the bid opening completed
 - H2M, WJWW's engineer is further reviewing the bid results and the lower bidder responsiveness and qualifications.
- Repair work for the 5 tanks:
 - Work began on October 28th and is progressing smoothly.
 - Most exterior tank work has been completed.
 - Contractor is expected to complete remainder of the exterior/interior work mid to late December.
 - Change order is needed for cleaning the Kenilworth Tank. Trustee Rosenblum made a motion to approve the change order for cleaning the Kenilworth Tank. Trustee Belmont seconded the motion, all in favor:

Trustee Belmont	"aye"
Trustee Rosenblum	"aye"
TOM Councilperson Odierna	"aye"
- Woodard & Curran's draft evaluation of the Woodside Tank is currently on hold pending a decision from Westchester County on the UV alternative versus Shaft 22 increase inflow.

d. Meter Reading and Billing Status:

- The Manager reported that the November reading of 4,000 +/- accounts in the VOM had been completed.
- Billing is completed

e. Rye Lake Pumping Station:

- Rye Lake pump #2 is in the process of being reinstalled and will be back in service soon.

f. Status of Evaluation of Non-Member Municipality Customers:

- Awaiting response from UWW on hydraulic analysis, potential system modifications and procedures/approvals that are required for transfer.
- Red Oak Consulting is currently evaluating initial proposal from WJWW with the Manager and Business Director.

g. WCDOH 2013 Sanitary Survey Results:

- WJWW is in the process of responding to WCDOH.

h. WJWW Staffing/Reitirement(s) Leave:

- Ed Murray has retired.
- The Manager reviewed/discussed the Union contract's proposed ten (10) day vacation carryover Letter of Understanding. After review, Trustee Belmont made a motion to approve the Letter of Understanding. Trustee Rosenblum seconded the motion, all in favor:

Trustee Belmont	"aye"
Trustee Rosenblum	"aye"
TOM Councilperson Odierna	"aye"

County UV Alternative Status

The Manager reported that progress on the County's Eastview UV pipeline is uncertain. The County previously made a decision to delay the selection of an engineering consultant until November.

There has been no reported change regarding the federal lawsuit filed against the County for not complying with the requirement for getting UV treated water to County Water District #1.

The Manager is currently reviewing D&B's June 2009 proposal of get water from Shaft 22 if the County does not move forward with the pipeline and the merits of UV or other treatment at Rye Lake and possibly moving forward with plans and specs. Will need to discuss pros/cons in the future meetings and consider Requests for Proposals for engineering work.

The Manager discussed the need for additional review of the future utilization at 830 Lake Street and Rye Lake given the change in direction by Westchester County. Engineers to provide WJWW with input in the feasibility of various options.

Executive Session

At 4:50 p.m., Trustee Rosenblum made a motion to go into Executive Session to discuss personnel history of a particular person. TOM Councilperson Odierna seconded the motion, all in favor:

Trustee Belmont	"aye"
Trustee Rosenblum	"aye"
TOM Councilperson Odierna	"aye"

At 5:205 p.m., Trustee Rosenblum made a motion to end Executive Session and return to the regular Board meeting. Trustee Belmont seconded the motion, all in favor:

Trustee Belmont	"aye"
Trustee Rosenblum	"aye"
TOM Councilperson Odierna	"aye"

During Executive Session, the following items were approved:

- Trustee Rosenblum made a motion to appoint Thomas Brann to the position of Water Maintenance Foreperson. Trustee Belmont seconded the motion, all in favor:
Trustee Belmont "aye"
Trustee Rosenblum "aye"
TOM Councilperson Odierna "aye"
- Trustee Rosenblum made a motion to appoint JonErik Thompson to the position of Water Treatment Plant Operator Trainee. Trustee Belmont seconded the motion, all in favor:
Trustee Belmont "aye"
Trustee Rosenblum "aye"
TOM Councilperson Odierna "aye"

Date of Next Meeting

The next Board meeting is scheduled for Tuesday, December 10, 2013 at 4:00 p.m.

With no further business to discuss, Trustee Rosenblum made a motion to adjourn the meeting. Trustee Belmont seconded the motion, all in favor: "aye". The meeting adjourned at 5:05 p.m.