

**WESTCHESTER JOINT WATER WORKS**  
**Board of Trustees Meeting**  
**Tuesday, April 10, 2012 at 3:30 p.m.**

The meeting was called to order at 3:47 p.m. with the following members present:

- Trustees Ronald Belmont, Norman Rosenblum and Nancy Seligson
- Paul Noto, Esq.
- David Birdsall, Business Director

Absent

- Anthony Conetta, Manager

**Approval of Minutes**

Trustee Rosenblum made a motion to approve the minutes for the March 27, 2012 and April 3, 2012 Board meetings. Trustee Belmont seconded the motion, all in favor:

Trustee Belmont      "aye"

Trustee Rosenblum      "aye"

**Financial Reports and Approvals**

The Business Director reviewed the current bank balances with the Board.

The Business Director reviewed the 109 claims to the Board for approval. Trustee Rosenblum made a motion to approve the 109 claims in the amount of \$1,178,320. Trustee Belmont seconded the motion, all in favor:

Trustee Belmont      "aye"

Trustee Rosenblum      "aye"

The Business Director reported that the next two disbursement payments are scheduled for June 15, 2012 (Village of Mamaroneck - \$384,020 and Town of Mamaroneck - \$96,450) after which all three member municipalities will have received 50% of their 2011 disbursements.

The Business Director also reported that the financial audit is now complete and WJWW should have the financial statements at the next scheduled Board meeting.

The Business Director handed out the Village of Mamaroneck 2012 Final Tax Levy List. Trustee Belmont made a motion to approve the Village of Mamaroneck 2012 Final Tax Levy List. Trustee Rosenblum seconded the motion, all in favor:

Trustee Belmont      "aye"

Trustee Rosenblum      "aye"

The Business Director informed the Board that of the top ten overdue water accounts in the Village of Mamaroneck, all but two have paid their past due balance – the two accounts that have not been paid are in bankruptcy. Trustee Rosenblum asked the Business Director to contact Charles Goldberger, Village Attorney for the Village of Mamaroneck about the two outstanding balances that are currently in bankruptcy. The Business Director will forward this information to the Village Attorney.

The Business Director reported that the bid for Grounds Maintenance 2012 was opened on April 6, 2012. After reviewing the bid summary, Trustee Belmont made a motion to award the bid to Perfection Plus General Maintenance for a not to exceed amount of \$10,200. Trustee Rosenblum seconded the motion, all in favor:

Trustee Belmont       “aye”

Trustee Rosenblum   “aye”

The Business Director also reported that the 2012 bid amount of \$10,200 was less than the previous year (Grounds Maintenance 2011).

### **Operations Reports**

The Business Director presented the following highlights regarding WJWW operations:

- Water Production – March 2012 (324 MG) was down 4% from last year March 2011 (328 MG)
- In 2011, Town of Mamaroneck amended their water restrictions code to include restrictions during water emergencies such as low pressure and restricting irrigation of lawns during peak demands. Trustee Rosenblum will forward the Town of Mamaroneck’s code to review with the Village Board and he has also requested that it be put on the Agenda to review and discuss at a future Village Board Meeting.
- USEPA Projects – Taylor Lane, Lundy Lane and Davenport Road – Bacteria testing is being completed and final road repairing will be scheduled. In addition, WJWW will be forwarding paperwork to USEPA requesting reimbursement.
- SCADA Improvements – work is moving forward – progressing on schedule.
- 30” transmission main status – 30” water main resumed normal service during late evening April 2, 2012 into early morning of April 3, 2012. WJWW staff is observing pipe – no leaks at this time. Awaiting response from NYSDOT regarding signal pole and road restoration at Route 22 and Hilldale Place. WJWW has requested access to NYCDEP’s Shaft 22 to complete evaluation of Venturi sensor tube issues.

- County's 2012 Sanitary Survey Status
  - Woodard & Curran has prepared a Comprehensive Monitoring Plan (map and calendar) and WJWW submitted it to WCDOH. WCDOH has reviewed it and suggested some changes which are being made.
  - H2M has started work on the design and bid documents for the repair/rehabilitation of the Park Lane #1 water storage tank as well as design and bid documents for repairs for the three other tanks: Purchase No. 1, Purchase No. 2 and Kenilworth.
- Comprehensive Evaluation of WJWW Capital and O&M Cost & Revenue Sharing/Allocations – Red Oak has begun work. They have asked for additional information from WJWW that will be forwarded to them.
- Hydrant Flushing Status – telephone calls are going out to residents informing them when hydrant flushing will begin in their area. This information is also listed on WJWW's website.

#### **Rye/Greenhaven & Springdale Road Service Area Status**

- UWW is continuing to discuss with WCDOH and the Public Service Commission about taking over The Rye/Greenhaven and Springdale Road currently being served by WJWW. UWW will need to get approvals from WCDOH, NYSDEC, NYCDEP and PSC to take over WJWW's customers in Greenhaven and Springdale.
- Springdale Road Booster Pump Station – WJWW has begun the installation of a valve which is needed for either solution – WJWW installing a booster pump station or UWW taking over these water customers on Springdale Road.

Paul Noto joined the meeting at 4:00 p.m.

Nancy Seligson joined the meeting at 4:02 p.m.

The Board members agreed that all future meetings will begin at 4:00 p.m.

#### **Miscellaneous**

The Business Director reported that WJWW is awaiting additional invoices related to 30" transmission line repair.

Trustee Seligson asked that the Business Director to contact Steve Altieri to inquire if an easement was approved for the Springdale Road Booster Station. The Business Director will follow up and report back to the Board.

**County UV Alternative Status**

The Manager has asked the County for a 45 day extension to respond on WJWW's participation in the Westchester County UV Alternative.

Trustee Seligson asked whether the costs for the UV Alternative in Tom Lauro's April 4, 2012 are correct. The Business Director will review the figures and report back to the Board at the next scheduled meeting.

**Union Update**

The Business Director reported that informal union negotiations have begun.

**Next Meeting**

The next Board meeting is scheduled for Tuesday, April 24, 2012 at 4:00 p.m.

With no further business to discuss, Trustee Seligson made a motion to adjourn the meeting at 4:28 p.m. Trustee Belmont seconded the motion, all in favor: "aye"