

WESTCHESTER JOINT WATER WORKS

Board of Trustees Meeting

Tuesday, June 14, 2016 at 4:00 p.m.

The meeting was called to order at 4:06 p.m. with the following members present:

Present:

- Trustees Norman Rosenblum and Nancy Seligson
- Paul Noto, Esq., Counsel
- Anthony Conetta, Manager
- David Birdsall, Business Manager

Absent:

- Trustee Ron Belmont

Approval of Minutes

Trustee Seligson made a motion to accept the minutes for the May 24, 2016 Board meeting. Trustee Rosenblum seconded the motion, all in favor:

Trustee Rosenblum	“aye”
Trustee Seligson	“aye”

Trustee Seligson made a motion to accept the minutes from the June 9, 2016 Special Board meeting. Trustee Rosenblum seconded the motion, all in favor:

Trustee Rosenblum	“aye”
Trustee Seligson	“aye”

Financial Reports and Approvals

The Manager reviewed with the Board the current bank balances and claims to be approved. After review, Trustee Rosenblum made a motion to approve the 166 claims & 156 checks in the amount of \$2,072,609. Trustee Seligson seconded the motion, all in favor:

Trustee Rosenblum	“aye”
Trustee Seligson	“aye”

The Manager discussed the status of the operating budget, capital projects and general administration with the Board and then presented the following items to the Board members for approval/discussion:

- Approval of the 2015 Distribution installment to the three (3) member municipalities:

- Village of Mamaroneck	\$177,588.38
- Town of Mamaroneck	\$126,197.38
- T/V of Harrison	<u>\$308,969.38</u>
Total	\$612,755.14

Trustee Seligson made a motion to approve the distributions to the three member municipalities.
Trustee Rosenblum seconded the motion, all in favor:

Trustee Rosenblum	“aye”
Trustee Seligson	“aye”

- Approval of the VOM local project for the replacement of approximately 250 ft. of asbestos water main and the installation of control valves on Bayhead Drive – estimated cost is \$125,000. Trustee Rosenblum made a motion to approve the VOM local project. Trustee Seligson seconded the motion, all in favor:

Trustee Rosenblum	“aye”
Trustee Seligson	“aye”

The Manager also reviewed the status of overdue customer accounts.

Operations Status Reports

The Manager reported on the following WJWW operational items:

- a. The year-to-date water production through the end of May 2016 was 1.71 billion gallons compared to 1.87 billion gallons through the end of May 2015 indicating a year-to-date decrease in water use of 0.16 billion gallons or 8.6% less than 2015.

- b. Water Main Repairs and Facilities Improvements:

- VOM & Greenhaven
 - Nearing the resolution of easement issues, as a result, work on Pirates Cove and Greacen Point asbestos water main replacement is expected to resume shortly.
 - The new 6” water main on Orchard St. is complete and all service connections have been tapped and temporary water has been removed.
 - Repaired the service connection at 222 Valley Pl.
 - Replaced curb valve at 937 Palmer Ave.
 - Replaced fire hydrant #1028 at the intersection of Beach Ave. and Halstead Ave.
- TOM
 - Replaced curb valve at 87 Valley Rd.
 - Replaced curb valve at 14 Homer Ave.
- TOH
 - Repaired 2” water main break at 11 Holland St.
 - Replaced service connection (prior to TOH paving project)
 - ◆ 18, 39, 45, 57, 61 Brown Pl.
 - Repaired service connection at 5 Beverly Rd.
 - Replacement of existing plastic on 6” water main and service connection section at Coakley Ave., Danner Ave, Hess Ave. (prior to TOH paving project)
 - ◆ 48, 12, 9, 18, 52, 22, 32, 36, 51, 24, 57, 44 Coakley Ave.
 - ◆ 17, 20, 34, 45 Danner Ave.
 - ◆ 29, 33, 62, 56, 43, 76, 50, 28 Hyatt Ave.

- Replaced fire hydrant #5186 at the cul-de-sac of Tam-O-Shanter Dr.
- Repaired service connection at 6 Highland Park Pl.
- Repaired 8" water main break at Ironwood La.
- Repaired 6" water main break at Genesee Tr.

c. Storage Tank Rehabilitation/Repairs:

- Woodside Tank:
 - Refilled and disinfected the tank.
 - Received WCDOH approval to put tank back in service.
 - Tank refilled, drained and put back in service on June 4th.

d. Meter Reading and Billing Status:

- Meter reading and billing for TOM (3,000 +/-) is expected to be completed mid-June.
- Meter replacement plan Phase I in the Town of Mamaroneck has begun. Approximately 510 (16%) meters out of approximately 3,174 TOM accounts are expected to be replaced.
- Since February 23rd, 164 meters have been replaced in TOM, 83 in the VOM and 62 in the TOH.
- WJWW service workers are continuing to make progress on resolving problem reads/bills.
- Meter replacement appointments are continuing to be scheduled for TOM customers.
- WJWW's Backflow Prevention Program:
 - Current estimated properties not in compliance is roughly 5,500 +/- of which 80% are residential irrigation and 20% are commercial/institutional.
 - Letters and questionnaires were mailed out to approximately 436 customers of commercial/institutional properties regarding backflow prevention status.
 - 169 commercial/institutional property responses have been received (39% response rate).
 - Letters were mailed to 1,200 +/- residential customers (TOM & VOM) that have water use indicative of having an irrigation system.
 - 735 residential property responses have been received (62% response rate) of which 648 (88%) indicated having an irrigation system.
 - WJWW is using a phased approach to backflow prevention follow-up. Letters will go out to approximately 1,300 TOH residential customers within 1-2 months.

e. Improvements to Pump Stations:

- Rye Lake Pump Station:
 - Emergency standby generators – NYSDOH approval has been received and equipment order will be placed shortly.
 - WCDOH approval has been received for the new gas chlorinators.
- Emergency Back Up Mobile Chlorinator:
 - Engineering work by D&B is nearing completion and will be submitted to WCDOH shortly for approval.

f. New York City Water Rate Increase:

- The NYC Water Board adopted a 1.25% water rate increase which will take effect July 1, 2016.

g. Annual Water Quality Report

- Received WCDOH approval.
- 2015 Annual Drinking Water Quality Report was mailed to customers and posted on WJWW website before the May 31st deadline.

UV Alternative Status to Rye Lake Source

a. Maximize Use of Shaft 22 UV Treated Water:

- The Updated Conceptual Plan is currently being prepared by HDR and is expected to be completed mid-July.
- Back to normal operations for meeting summer irrigation demand using both Shaft 22 (UV treated) and Rye Lake (non-UV treated) sources.
- Kenilworth Pump Station Upgrade:
 - Bid opening was May 26th.
 - Bid was approved/awarded for the pre-fabricated pump station at the June 9th Special Board meeting.
 - Delivery is expected late 2016.
 - Next steps will be site prep, delivery and connections/site restoration.
 - The target start date is early-2017.
- New 16" Water Transmission Line (Mamaroneck Ave. to Macy Rd):
 - Engineer's cost estimate is \$5 million.
 - Currently in the process of obtaining the amended/increased bonding.
 - This project will be linked to the next round of the State grant application which has a deadline of June 20th.
 - D&B submitted a proposal for the hydraulic modelling and analysis. Trustee Rosenblum made a motion to approve the proposal for a not-to-exceed fee of \$10,300. Trustee Seligson seconded the motion, all in favor:

Trustee Rosenblum	"aye"
Trustee Seligson	"aye"
- New Macy Rd-Osborne Rd. Pump Station:
 - The construction of a new booster station at the intersection of Macy Rd and Osborne Rd. in the TOH that will allow for the transfer of additional water from Shaft 22 to the Kenilworth tank.
- Protection of the Rye Lake Intake
 - Hazen & Sawyer are performing the engineering for the permanent boom and turbidity curtain.

b. Town of Greenburgh Coordination:

- Discussion between staff and engineers is in progress related to a shared facility.

c. Suez/United Water:

- WJWW is awaiting a response/decision regarding Suez's future plans with WJWW's capital projects.

d. NYSDOH

- Currently reviewing draft Consent Order with respect to the updated Conceptual Plan that was submitted.

e. Village of Larchmont

- Preparing a draft letter to the Village regarding future capital projects.

Executive Session

At 4:45 p.m., Trustee Rosenblum made a motion to go into Executive Session to discuss the personnel history of a particular person. Trustee Seligson seconded the motion, all in favor: "aye"

At 4:55 p.m., Trustee Rosenblum made a motion to leave Executive Session and return to the regular meeting. Trustee Seligson seconded the motion, all in favor: "aye"

Date of Next Meeting

The next Board meeting is scheduled for Tuesday, June 28, 2016 at 4:00 p.m.

With no further business to discuss, Trustee Rosenblum made a motion to adjourn the meeting. Trustee Seligson seconded the motion, all in favor: "aye". The meeting adjourned at 5:00 p.m.