

WESTCHESTER JOINT WATER WORKS
Board of Trustees Meeting
Tuesday, April 24, 2012 at 4:00 p.m.

The meeting was called to order at 4:12 p.m. with the following members present:

- Trustees Ronald Belmont, Norman Rosenblum and Nancy Seligson
- Paul Noto, Esq.
- Anthony Conetta, Manager
- David Birdsall, Business Director

Approval of Minutes

Trustee Rosenblum made a motion to approve the minutes for the April 10, 2012 Board meeting. Trustee Belmont seconded the motion, all in favor:

Trustee Belmont	"aye"
Trustee Rosenblum	"aye"
Trustee Seligson	"aye"

Financial Reports and Approvals

The Manager reviewed the current bank balances with the Board.

The Manager reviewed the 166 claims to the Board for approval. Trustee Rosenblum made a motion to approve the 166 claims in the amount of \$911,394. Trustee Belmont seconded the motion, all in favor:

Trustee Belmont	"aye"
Trustee Rosenblum	"aye"
Trustee Seligson	"aye"

Trustee Belmont inquired as to whether WJWW has the total cost figures for the 30" water main repair at Rt. 22 in Eastchester. The Manager reported that to date the work for this repair was over \$300,000.

The Manager reported that the next two 2011 disbursement payments are scheduled for June, 2012. At that time, all three member municipalities will have received 50% of their disbursements.

The Manager reported that the preliminary 2012 budget is being tracked on a regular basis and that revenues continue to be ahead of expenses. The Manager also reported that he will prepare a handout of the budget status every month.

The Manager reported that the financial audit has been completed and the Business Director provided copies of the general fund financial statements to the Board members. The Business Director reported that he will contact the auditors to check on the status of the Capital Fund Financial Statements.

The Manager reported that letters have been sent out to customers in the Village of Mamaroneck that have become 60 days past due. The letter is requesting payment within one week and after that time, an automated call will go out to the customers that still have not paid. If necessary, then a personal call will be made if the balance remains unpaid. The Manager also reported that similar letters were sent out to WJWW customers in the City of Rye and New Rochelle that were also overdue.

Operations Reports

The Manager presented the following highlights regarding WJWW operations:

- Water Production – March 2012 (324 MG) was down 1% for last March 2011 (328 MG)
- Municipalities should consider water irrigation restrictions during peak demand and/or drought conditions. The Manager would like to have a meeting with representatives from the Building Dept., Engineering Dept. and the Town Attorney for each of the three member municipalities to discuss further.
- USEPA Projects – Taylor Lane, Lundy Lane and Davenport Road – Most of the construction work has been completed, bacteria and pressure testing is in progress and final road restoration is being scheduled. WJWW will begin process of requesting reimbursement from USEPA.
- SCADA Improvements – work is moving forward. With the recent improvements, in the near future, the evening shift for the plant operator may be discontinued or scaled back with 8 hour coverage on Saturday and Sunday.
- 30" transmission main status – Shaft 22 is back to normal and restoration has begun on Hilldale Place with a meter pit installed. Route 22 - WJWW's engineer is preparing a fill plan to get approval from NYSDOT regarding replacing the traffic light pole at the corner of Route 22 and Hilldale Place – the light pole must be supported around but not on the water main. A meeting is being scheduled with WJWW's insurance agent to review progress and approach on covering costs or filing claims.

- County's 2012 Sanitary Survey Status
 - WJWW has not yet received Sanitary Survey results since the Larchmont Plant still needs to be inspected.
 - Woodard & Curran has revised WJWW's Comprehensive Monitoring Plan (map and calendar) as per WCDOH.
 - H2M - has begun work on the design and bid documents for the interim rehabilitation of the Park Lane #1 water storage tank as well as design and bid documents for repairs for the other tanks: Purchase No. 1, Purchase No. 2, Kenilworth, Winged Foot and Park Lane #2.
 - An RFP for engineering services has been issued for the rehabilitation of the Woodside Tank.
- Comprehensive Evaluation of WJWW Capital and O&M Cost & Revenue Sharing/Allocations – Red Oak has begun work. They have asked for additional information from WJWW that is being forwarded to them.
- Hydrant Flushing Status – hydrant flushing is expected to be completed by next week. Automated calls were sent out to customers notifying them of hydrant flushing in their area. Information was also posted on WJWW's website.
- Public Notification RE: Treatment Technique – legal notice was posted in The Journal News and inserts were included with Town of Harrison bills.
- Springdale Road – during the early morning peak water demand period, pressure reads have been well above the minimum required level. In addition, engineering, mark-outs and some construction work is underway. UWW is awaiting NYCDEP, NYSDEC and WCDOH approval to take over City of New Rochelle and City of Rye.

County UV Alternative Status

The Manager reported that the County has approved WJWW's request for additional time to respond on WJWW's participation in the Westchester County UV Alternative. WJWW will need to respond before June 8, 2012.

The Manager reviewed the cost figures for different options within the overall County UV alternative with the Board members. The Manager and Paul Noto will attend the Town of Harrison's work session on Monday, April 30, 2012 to review the key features and cost of a filter plant and the various County UV alternative options.

Next Meeting

The next Board meeting is scheduled for Tuesday, May 8, 2012 at 4:00 p.m.

With no further business to discuss, Trustee Rosenblum made a motion to adjourn the meeting at 5:54 p.m. Trustee Rosenblum seconded the motion, all in favor: "aye"