

**WESTCHESTER JOINT WATER WORKS**  
**Board of Trustees Meeting**  
**Tuesday, December 11, 2012 at 4:00p.m.**

The meeting was called to order at 4:09 p.m. with the following members present:

- Trustees Ronald Belmont, Norman Rosenblum and Nancy Seligson
- Paul Noto, Esq.
- Anthony Conetta, Manager
- David Birdsall, Business Director

**Approval of Minutes**

Trustee Rosenblum made a motion to approve the minutes for the November 27, 2012, Board meeting.

Trustee Belmont seconded the motion, all in favor:

Trustee Belmont	"aye"
Trustee Rosenblum	"aye"
Trustee Seligson	"aye"

**Financial Reports and Approvals**

The Manager reviewed the current bank balances with the Board.

The Manager reviewed the 155 claims to be approved with the Board and the Business Manager provided additional information on a few of the claims. After discussion, Trustee Seligson made a motion to approve the 155 claims in the amount of \$2,421,979. Trustee Belmont seconded the motion, all in favor:

Trustee Belmont	"aye"
Trustee Rosenblum	"aye"
Trustee Seligson	"aye"

The Manager reported that all distributions for the WJWW 2011 earnings are complete. He also discussed the procedures and background about New York City Water Board rates and excess charges.

The Manager reviewed the greater than 60 day overdue customer accounts with the Board and he reported that progress continues to be made in improving collection of overdue accounts. He also gave an update on the summary of customer contact information with respect to cell phone numbers and email addresses.

## **Operations Reports**

The Manager presented the following highlights regarding WJWW operations:

- a. Water Production: The Manager reviewed the Gross Water Production Summary and Analysis with the Board.
- b. WJWW 30" Line at Rt. 22 & Shaft 22: Awaiting the delivery of the traffic signal and NYSDOT authorization to move forward on the installation of the signal. The traffic signal is expected to be put in service by the end of December. Final paving and restoration of Route 22 and Hilldale Place will take place in March/April 2013, to avoid low winter temperatures and comply with NYSDOT restrictions.

The Larchmont Plant/Transmission Line: The 16" and 30" transmission mains remain shutdown and the repair work has begun. Water is being rerouted within the distribution system through interconnections with the Village of Scarsdale and UWNR. The Manager and the Board members discussed the possibility of making a visit to the site.

- c. Storage Tanks Rehabilitation/Repair Engineering Work: The Manager reviewed water storage tank options, explained the general benefits of elevated storage tanks and future tank arrangements to improve water quality and pressure conditions.
- d. Status of WJWW Meters and Reading Devices: The Manager reviewed the status of water meters and meter reading devices.
- e. Remote Meter Readings/MXUs Improvements: The Manager discussed progress in remote reading capabilities and the option of piloting a fixed base meter reading system.
- f. WJWW's Water Availability Determination: The Manager discussed the need to incorporate WJWW's standards into the 3 member municipalities municipal codes. WJWW will contact each municipality informing them of the need to have projects comply with WJWW requirements. The building departments/planning boards will then get earlier input from WJWW on water availability and any needed approval conditions before approving subdivisions, site plans and the conversions of 1 family homes into 2 family homes.
- g. Engineering Proposal for Inspection of WJWW Bulk Storage Tanks: The Manager reviewed the need for an annual inspection of the Larchmont Plant bulk storage tanks and the 5 year inspection of the Purchase Booster Station bulk storage tanks. WJWW received three proposals that were reviewed by the Manager. Trustee Seligson made a motion to approve the proposal from H2M in the amount of \$5,500. Trustee Rosenblum seconded the motion, all in favor:
  - Trustee Belmont "aye"
  - Trustee Rosenblum "aye"
  - Trustee Seligson "aye"

- h. Financial Analysis Evaluation: The Manager and Business Director are currently reviewing a draft report from Red Oak and will discuss relevant comments with the Board at the next meeting.

### **County UV Alternative Status**

- The Manager reported that WJWW continues to track Westchester County's bonding of the UV alternative project and is still awaiting the formal IMA from the County which will then be followed by a formal agreement with UWW.
- After a brief discussion of the need to update WJWW's Basis of Design report, so it can be submitted to NYSDOH for comments and evidence of progress, it was agreed the Manager will have the engineering team proceed with the work WJWW previously authorized.

### **Union Update**

The Manager reported that the union contract has been signed by all parties.

### **Executive Session**

At 507 p.m., Trustee Rosenblum made a motion to go into executive session to discuss personnel history of a particular person(s). Trustee Seligson seconded the motion, all in favor: "aye"

At 5:18 p.m. Trustee Rosenblum made a motion to go back to the regular Board meeting. Trustee Seligson seconded the motion, all in favor: "aye".

Upon resuming the meeting, Trustee Rosenblum made a motion to approve the following personnel actions:

- Edward Murray's current civil service title of Maintenance Mechanic be changed to Water Treatment Plant Operator Trainee.
- To hire Barbara Simons to the position of Senior Data Entry Operator.

Trustee Seligson seconded the motion, all in favor:

Trustee Belmont	"aye"
Trustee Rosenblum	"aye"
Trustee Seligson	"aye"

### **Date of Next Meeting**

The next regular Board meeting is scheduled for Tuesday, January 8, 2013 at 4:00 p.m.

With no further business to discuss, Trustee Seligson made a motion to adjourn the meeting. Trustee Rosenblum seconded the motion, all in favor: "aye". The meeting adjourned at 5:25 p.m.