

**WESTCHESTER JOINT WATER WORKS**  
**Board of Trustees Meeting**  
**Tuesday, December 18, 2012 at 4:00 p.m.**

The meeting was called to order at 4:15 p.m. with the following members present:

- Trustees Ronald Belmont, Norman Rosenblum and Nancy Seligson
- Paul Noto, Esq.
- Anthony Conetta, Manager
- David Birdsall, Business Director

**Approval of Minutes**

Trustee Rosenblum made a motion to approve the minutes for the December 11, 2012 Board meeting. Trustee seconded the motion, all in favor:

Trustee Belmont	“aye”
Trustee Rosenblum	“aye”
Trustee Seligson	“aye”

**Financial Reports and Approvals**

The Manager reviewed the current bank balances with the Board.

The Manager reviewed the 67 claims to be approved with the Board. The Business Manager provided additional information on a number of specific claims. After discussion, Trustee Rosenblum made a motion to approve the 67 claims in the amount of \$487,438. Trustee Seligson seconded the motion, all in favor:

Trustee Belmont	“aye”
Trustee Rosenblum	“aye”
Trustee Seligson	“aye”

The Manager reminded the Board that all distributions for the WJWW 2011 earnings are complete.

The Manager discussed the capital and operating budget with the Board and gave a status update on the budget and reviewed overdue customer accounts.

The Manager then presented the following bids for approval for the 2013 year:

- Item #4 and Traprock: Trustee Rosenblum made a motion to award the bid to Putnam Materials for Item #4 - \$21/ton; Recycled Aggregate - \$14/ton; Traprock Bluestone – 1 ½”, 1 ¼”, ¾” - \$25/ton. Trustee Seligson seconded the motion, all in favor:

Trustee Belmont	“aye”
Trustee Rosenblum	“aye”
Trustee Seligson	“aye”

- K-Crete: Trustee Rosenblum made a motion to award the bid to Dakota Supply for K-Crete – Regular Load - \$94/cy; Short Load - \$130/cy; Winterizing - \$12.50/cy; Standby-Overtime - \$180/hour. Trustee Belmont seconded the motion, all in favor:

Trustee Belmont	“aye”
Trustee Rosenblum	“aye”
Trustee Seligson	“aye”
- Sakrete Conemix: Trustee Seligson made a motion to award the bid to Package Pavement for the amount of \$4/bag. Trustee Belmont seconded the motion, all in favor:

Trustee Belmont	“aye”
Trustee Rosenblum	“aye”
Trustee Seligson	“aye”
- High Performance Cold Patch: Trustee Seligson made a motion to award the bid to Package Pavement for the amount of \$4.90/bag. Trustee Rosenblum seconded the motion, all in favor:

Trustee Belmont	“aye”
Trustee Rosenblum	“aye”
Trustee Seligson	“aye”
- Premixed Cold Patch: Trustee Rosenblum motion to award the bid to Cold Mix Manufacturing for the amount of \$4.98/bag. Trustee Belmont seconded the motion, all in favor:

Trustee Belmont	“aye”
Trustee Rosenblum	“aye”
Trustee Seligson	“aye”
- Hot Mix Blacktop & Binder Hot Mix Blacktop: Trustee Rosenblum made a motion to award the bid to Peckham Material – Hot Blacktop, Binder Hot Mix Blacktop - \$75/ton. Trustee Belmont seconded the motion, all in favor:

Trustee Belmont	“aye”
Trustee Rosenblum	“aye”
Trustee Seligson	“aye”
- Accutabs: Trustee Seligson made a motion to award the bid to Coyne Chemical for the amount of \$2.419/lb. Trustee Rosenblum seconded the motion, all in favor:

Trustee Belmont	“aye”
Trustee Rosenblum	“aye”
Trustee Seligson	“aye”
- Blended Orthophosphate: Trustee Belmont made a motion to award the bid for Blended Orthophosphate to Shannon Chemical for the amount of \$1.147/lb. Trustee Rosenblum seconded the motion, all in favor:

Trustee Belmont	“aye”
Trustee Rosenblum	“aye”
Trustee Seligson	“aye”

- Blended Orthophosphate: Trustee Belmont made a motion to award the bid for Blended Orthophosphate to Shannon Chemical for the amount of \$1.147/lb. Trustee Rosenblum seconded the motion, all in favor:

Trustee Belmont	“aye”
Trustee Rosenblum	“aye”
Trustee Seligson	“aye”
  
- Caustic Soda: Trustee Belmont made a motion to award the bid for Caustic Soda to Jones Chemical for the amount of \$.33/lb. Trustee Seligson seconded the motion, all in favor:

Trustee Belmont	“aye”
Trustee Rosenblum	“aye”
Trustee Seligson	“aye”
  
- Liquid Chlorine: Trustee Seligson made a motion to award the bid for Liquid Chlorine to Jones Chemical for the amount of \$90/cylinder. Trustee Rosenblum seconded the motion, all in favor:

Trustee Belmont	“aye”
Trustee Rosenblum	“aye”
Trustee Seligson	“aye”
  
- Sodium Silico Fluoride: Trustee Seligson made a motion to award the bid to Fasey & Besthoff for the amount of \$.55/lb. Trustee Rosenblum seconded the motion, all in favor:

Trustee Belmont	“aye”
Trustee Rosenblum	“aye”
Trustee Seligson	“aye”

### **Operations Reports**

The Manager presented the following highlights regarding WJWW operations:

- a. Water Production: Year-to-date gallons of water billed to member municipalities continues to be up approximately 3% from the same nine month period of 2011.
- b. WJWW 30” Line at Rt. 22: Work is almost completed.

The Larchmont Plant/Transmission Line: The effected section(s) of pipe for the 16” and 30” transmission mains have been replaced with new ductile iron pipe and the control valve work is continuing. Water should be turned back on at the Larchmont Plant either just before or immediately after the long December 22-25 holiday weekend.

An amendment to Authorization A-1291 Shaft 22-30" Transmission Main (Hilldale Place/Leewood Drive/Larchmont Plant) Repair/Rehab Project: The original authorization needs to be increased by \$250,000. The breakdown is as follows:

Municipality Shares of Amendment to Authorization A-1291

Village of Mamaroneck	27.4%	\$ 68,500
Town of Mamaroneck	18.6%	\$ 46,500
Town of Harrison	54.0%	<u>\$135,000</u>
Total	100%	\$250,000

After review, Trustee Rosenblum made a motion to increase Authorization A-1291. Trustee Belmont seconded the motion, all in favor:

Trustee Belmont	"aye"
Trustee Rosenblum	"aye"
Trustee Seligson	"aye"

The Manager presented the Authorization of the 16" & 30" Transmission Main at the Larchmont Dam & Related Valve Repair/Rehab Project A-1292 in the amount of \$650,000. The breakdown is as follows:

Municipality Shares of Authorization A-1292

Village of Mamaroneck	27.4%	\$178,100
Town of Mamaroneck	18.6%	\$120,900
Town of Harrison	54.0%	<u>\$351,000</u>
Total	100%	\$650,000

After review, Trustee Rosenblum made a motion to approve the Authorization A-1292. Trustee Seligson seconded the motion, all in favor:

Trustee Belmont	"aye"
Trustee Rosenblum	"aye"
Trustee Seligson	"aye"

- c. Storage Tanks Rehabilitation/Repair Engineering Work: The Manager reviewed the comments received from WCDOH on the full rehabilitation of Park Lane #1, full rehabilitation of the Woodside Tank and interim repairs to 5 tanks: Purchase #1 and #2, Park Lane #2, Kenilworth and Winged Foot. The Manager is requesting that a meeting be scheduled with WCDOH to discuss the full rehabilitation/repair of the water storage tanks and other possible options available along with the timeframes for addressing all of WJWW's water storage tanks as part of the future system layout associated with the UV alternative project with the County.

- d. Financial Analysis Evaluation: The Manager and Business Director are currently reviewing the draft report prepared by Red Oak Consultants.
- e. Due to Hurricane Sandy, NYSDOH is allowing water companies that were affected by the hurricane to contact their local Health Department to request an extension for submitting the Emergency Response Plan and Vulnerability Assessment. WJWW will send a request for a 60 day extension to WCDOH.
- f. The Manager reviewed a recent national poll that Americans are still willing to pay for water system upgrades.

#### **County UV Alternative Status**

- The Manager reported that WJWW continues to follow Westchester County's bonding of the UV alternative project and is still awaiting the formal IMA from the County which will then be followed by a formal agreement with UWW.

#### **Union Update**

The Manager reported that the union contract has been signed by all parties.

#### **Date of Next Meeting**

The next regular Board meeting is scheduled for Tuesday, January 8, 2013 at 4:00 p.m.

#### **Executive Session**

At 5:05 p.m., Trustee Rosenblum made a motion to go into executive session to discuss personnel history of a particular person(s). Trustee Seligson seconded the motion, all in favor: "aye"

At 5:19 p.m. Trustee Belmont made a motion to go back to the regular Board meeting. Trustee Seligson seconded the motion, all in favor: "aye".

With no further business to discuss, Trustee Belmont made a motion to adjourn the meeting. Trustee Seligson seconded the motion, all in favor: "aye". The meeting adjourned at 5:20 p.m.