

WESTCHESTER JOINT WATER WORKS
Board of Trustees Meeting
Tuesday, February 14, 2012 at 4:00 p.m.

The meeting was called to order at 4:13 p.m. with the following members present:

- Trustees Ronald Belmont, Norman Rosenblum and Nancy Seligson
- Anthony O. Conetta, Manager
- David Birdsall, Business Director
- Paul Noto, Esq., Absent

Approval of Minutes

Trustee Belmont made a motion to approve the minutes for the January 24, 2012 Board meeting. Trustee Seligson seconded the motion, all in favor:

Trustee Belmont	"aye"
Trustee Rosenblum	"aye"
Trustee Seligson	"aye"

Updates

Trustee Seligson asked for an update on WJWW using the Town of Mamaroneck Garage to service WJWW's vehicle. The Manager reported that he has spoken with Steve Altieri and WJWW is tabulating repair work and costs and will forward the information to Steve Altieri for review and further discussion.

David Birdsall reported to the Board that WJWW's property insurance deductible is \$2,500 with some exceptions such as flooding for which the deductible increases to \$25,000 for non-excluded locations.

Trustee Seligson asked if the Board will get a report on the divers that performed the integrity inspection of the Rye Lake Water Intake and Screens. Once the report is submitted to the Manager, he will review the report findings and recommendations with the Board.

Trustee Seligson also expressed the need to meet with representatives from the Village of Larchmont to discuss the water rates. The Manager and David Birdsall agreed to present information related to the cost to supplying water to Larchmont.

Trustee Rosenblum and Trustee Seligson reported that they have met with County legislators to discuss the need for the County to make a decision on which UV alternative they will move forward with. The Trustees expressed an interest to meet with representatives from the County, including the County Executive, to discuss the UV alternative(s) and the Manager agreed to arrange for such a meeting.

Financial Reports and Approval

The Manager reviewed the current bank balances with the Board.

The Manager presented 117 claims to the Board for approval. After reviewing the claims, Trustee Belmont made a motion to approve the 117 claims in the amount of \$607,901. Trustee Seligson seconded the motion, all in favor:

Trustee Belmont	"aye"
Trustee Rosenblum	"aye"
Trustee Seligson	"aye"

The Manager reported that the first disbursement payment to the 3 member municipalities will be made shortly and prior to the completion of the year end audit. After discussion, Trustee Rosenblum made a motion to authorize the Manager to prepare the first distribution payment to the 3 member municipalities. Trustee Belmont seconded the motion, all in favor:

Trustee Belmont	"aye"
Trustee Rosenblum	"aye"
Trustee Seligson	"aye"

Trustee Rosenblum made a motion to authorize the Manager to prepare the 2012 disbursement schedule using a comparable timetable/schedule as the previous year for the 3 member municipalities related to 2011 WJWW earnings. Trustee Belmont seconded the motion, all in favor:

Trustee Belmont	"aye"
Trustee Rosenblum	"aye"
Trustee Seligson	"aye"

The Manager reported that work is proceeding as per the preliminary 2012 budget until the budget can be formally adopted in July 2012. New York City has informed us that they are looking at a water rate increase beginning July 1, 2012 of approximately 15%. The Manager also reported that the target for now for O&M is a 2% increase. The Manager expects to have proposed rate adjustments for each Member Municipality in April or May.

Manager estimated that the cost of the 30" water main repair is approaching \$300,000. The Manager reported that he may delay/push back scheduled/planned SCADA improvements that were scheduled to be done in 2012 and postpone them until 2013.

Operations Reports

The Manager presented the following regarding WJWW operations:

- The water production summary table was discussed with the Board.
- USEPA Grant Project Water Main Improvements (Lundy Lane-514 ft., Taylors Lane-1,288 ft. and Davenport Road-218 ft.) Significant progress has been made at all three locations with pipe installation and temporary paving mostly complete. There have been some issues relating to debris at Taylors Lane and hydrant placements at both Taylors Lane and Lundy Lane which are being addressed.
- SCADA Improvements Project – work on Phase II improvements with an expected completion of mid-to-late 2012. Phase III may be pushed back to 2013 to help offset the cost of the break in the 30” transmission line.
- With regard to the 30” transmission main leak:
 - WJWW has sent letter to Con Ed requesting it remove the obstruction created by the sleeve it installed on its gas transmission main, so that the water transmission line repair can progress.
 - WJWW has requested consultant assistance from gas and corrosion experts.
 - Manager met with insurance company to discuss various issues regarding events, timetables, costs and scope of repair.
 - Engineers (D&B) are preparing plan to repair water transmission line and contractor (ELQ) is targeting end of March for completion of repair.
- A leak within SUNY Purchase’s property is under repair.
- The disconnection of the UWNR connection to WJWW’s 30” transmission line at Leewood Drive is nearing completion. Video analysis of 30” line is to be performed at this location.
- Venturi and mixer repair/improvements will be performed at Larchmont Plant to take advantage of the 30” transmission line being inactive (dry or depressurized).
- Upstate Water Suppliers Coalition met to discuss how to reduce water use by 50% while aqueduct repairs anticipated for 2020 are being made.
- Long-term asset management/sustainability plan coupled with a financial plan will be developed in the future by WJWW after completion of an update to the Vulnerability Plan and completion of the Emergency Response Plan.

Greenhaven and New Rochelle Outside Areas

Manager reported that he has not yet received details he requested from City of Rye and that WJWW met with United Water Westchester and provided them with additional information. At the meeting, UWW requested modeling/hydraulic information to assess impacts on pressure conditions/requirements and the Manager has asked Woodard & Curran to provide this information to UWW.

County UV Alternative

Manager reviewed copy of letter he just received sent by Westchester County on December 11, 2011 to USEPA regarding the County's UV project. Manager also reported that cost comparisons are being prepared by Woodard & Curran related to the two County UV alternatives versus a WJWW filter plant.

Next Board Meeting

The next meeting was scheduled for 4 PM on Wednesday, February 29, 2012.

With no further business to discuss, Trustee Rosenblum made a motion to adjourn the meeting. Trustee Seligson seconded the motion, all in favor "aye". The meeting adjourned at 5:44 p.m.