

WESTCHESTER JOINT WATER WORKS
Board of Trustees Meeting
Tuesday, January 24, 2012 at 4:00 p.m.

The meeting was called to order at 4:13 p.m. with the following members present:

- Trustees Ronald Belmont, Norman Rosenblum and Nancy Seligson
- Anthony O. Conetta, Manager
- Paul Noto, Esq.
- David Birdsall, Business Director

Approval of Minutes

Trustee Seligson made a motion to approve the minutes for the January 10, 2012 Board meeting. Trustee Rosenblum seconded the motion, all in favor:

Trustee Belmont	"aye"
Trustee Rosenblum	"aye"
Trustee Seligson	"aye"

Financial Reports and Approval

The Manager reviewed the current bank balances with the Board.

The Manager presented 79 claims to the Board for approval. After reviewing the claims, Trustee Belmont made a motion to approve the 79 claims in the amount of \$278,152.19. Trustee Seligson seconded the motion, all in favor:

Trustee Belmont	"aye"
Trustee Rosenblum	"aye"
Trustee Seligson	"aye"

Trustee Seligson mentioned that she met with Steve Altieri, Town Administrator for the Town of Mamaroneck, to discuss the possibility of WJWW utilizing the Town of Mamaroneck Maintenance Garage to maintain WJWW's vehicles and reimburse the Town for its services instead of using an outside contractor. The Manager indicated an interest in this and said he would follow-up with Steve Altieri.

The Manager reported that he will be preparing a tentative 2012 disbursement schedule for the member municipalities related to 2011 WJWW earnings – this table will be finalized after the year-end audit is completed. The Manager also reported the following timeframe for the payment schedule:

- First payment to be made by the end of March
- Second payment to be made by the end of May
- Third payment to be made by the end of July
- Fourth payment to be made by the end of September

The Manager indicated that he estimates that the disbursement amounts should be in a similar range to the amounts made in 2011 for 2010 earnings.

The Manager gave a status update of the 2011 budget. He also reported that he is working on the preliminary 2012 budget. Since the total cost of the 30" water main repair is unknown at this time, the Manager reported that he may delay/push back scheduled/planned SCADA improvements that were scheduled to be done in 2012 and postpone them until 2013.

The Manager reported that the billing system is being modified to remind water customers of overdue balances.

30" Water Main Break/Repair from Shaft 22 to Larchmont

The Manager explained in detail what the possible causes of the water main break may have been. Con Edison has a gas main right above WJWW's water main. Con Edison has worked on the gas main which may be a contributing factor to WJWW's water main break. Trustee Rosenblum inquired as to whether insurance will cover the costs involved in making this repair and he also inquired as to what WJWW's insurance deductible is. The Manager, David Birdsall and Paul Noto will look into it.

The Manager explained that an assessment will need to be completed to assess what the cause of the 30" water main break was and what the total cost will be to make the repair.

The Manager reported on the procedures that were taken to alert our customers of the water main break and possible discolored water. NYCDEP and WCDOH were also notified. WJWW is currently receiving water through interconnections with United Water of New Rochelle and Scarsdale Water Department and portions of WJWW's system that is supplied by the Rye Lake intake.

Trustee Seligson has asked that by-laws be created and/or that an ethics code be considered. Paul Noto will research and report back to the Board.

The Trustees asked that the following reports be updated on a monthly basis and/or as necessary:

- Summary of Customer Information
- Water Production Report
- Remote Reading/MXU's

Operations Reports

The Manager presented the following regarding WJWW operations:

- The water production summary table was discussed with the Board.
- Springdale Road – spoke to representatives from UWW about supplying water to Springdale Road for the summer and then bill WJWW for the water used and WJWW would then bill the customers on Springdale Road.
- WJWW system-wide drive-by remote meter reading capability – maxing out on MXUs being installed. WJWW will have to start a 5-10 year replacement program for meters that are very old and not registering water consumption accurately. NYC is monitoring water usage more carefully due to the upcoming repair/shut down of the Delaware Aqueduct.
- 2011 Permanent Paving Contract – work is moving forward.
- USEPA Grant Project Water Main Improvements (Lundy Lane-514 ft., Taylor Lane-1,288 ft. and Davenport Road-218 ft.) Petrillo continues to move forward on the water main improvements.
- Tank Integrity Reports – Manager reported that the storage tank safety issues need to be identified and addressed.
- SCADA Improvements Project – work on Phase II improvements with an expected completion of mid-to-late 2012. to be followed by Phase III in late 2012 or early 2013.
- Southern Westchester BOCES interconnection with WJWW – WJWW is awaiting information from Dolph Rotfeld Engineering regarding engineering plans for BOCES meter, backflow devices, etc.
- Regarding the Town of North Castle Water District #6 service connection to homes along Old Orchard Street, the Manager reported that WJWW is still awaiting NYCDEP approval/authorization for homeowners to connect to WJWW's water main.
- Rye Lake Raw Water Intake Screen Integrity Reports are due to WCDOH by March 1, 2012. Divers have inspected the screens and intake - Manager is awaiting full report.
- WJWW is awaiting receipt of the 2012 Permit to Operator Public Water Supply from WCDOH.
- Pepsico Easement – Paul Noto reviewed the procedures for easements which allow access to WJWW to make repairs on WJWW's water main(s).

Village of Larchmont

The Manager reported that that a new agreement needs to be created for selling water to Larchmont. WJWW is not sure what agreement(s) were made regarding what water rates would be charged and WJWW's use of the Larchmont Plant. Future discussion(s) need to continue.

Greenhaven and New Rochelle Outside Areas

Manager reported that he has not yet received details he requested from City of Rye. WJWW staff was preparing a packet of information regarding the two areas to present to Unite Water Westchester for their review in considering whether they have an interest in providing service to those two areas.

County UV Alternative

The Manager reported that he spoke with Tom Lauro of Westchester County Department of Environmental Facilities, to see if a decision has been made on which UV alternative the county will pursue. Trustee Belmont has spoken with George Latimer, NYS Assemblyman, about the UV alternative. Assemblyman Latimer agreed to meet with WJWW to discuss a UV alternative. The Manager reported that he would like to wait a few weeks until he receives a response from Hazen & Sawyer on what the current costs will be to build a filter plant.

Union/Personnel Update

The Manager reported that the new Water Treatment Plant Operator, Daniel Pirrone started on January 23, 2012.

The Manager also reported that the next position that was approved by the County is Senior Data Entry Operator – an interview is scheduled for tomorrow, January 25, 2012.

The Manager stated that the plants are being manned 24 hours – this eliminated the two hours overtime for the operator that was on-call overnight.

Next Board Meeting

The February Board of Trustees meetings are scheduled for:

- Tuesday, February 14, 2012 at 4:00 p.m.
- Wednesday, February 29, 2012 at 4:00 p.m.

Approval of Bids

Trustee Seligson made a motion to award the bid for Item 4 and Trap Rock to the lowest responsible bidder, Putnam Materials Corp., for the following items: Virgin Item #4 - \$23.00/ton, 1 ½" trap rock - \$26.00/ton, 1 ¼" trap rock - \$26.00/ton, ¾" trap rock - \$26.00/ton. Trustee Rosenblum seconded the motion, all in favor:

Trustee Rosenblum "aye"

Trustee Seligson "aye"

Trustee Seligson made a motion to award the bid for Cold Patch to the lowest responsible bidder, Cold Mix Manufacturing, for the amount of \$5.00/bag – high performance cold patch and \$4.39/bag for Sakrete concrete mix. Trustee Rosenblum seconded the motion, all in favor:

Trustee Rosenblum "aye"

Trustee Seligson "aye"

With no further business to discuss, Trustee Rosenblum made a motion to adjourn the meeting. Trustee Seligson seconded the motion, all in favor "aye". The meeting adjourned at 5:48 p.m.